Rutherford Public Library Board of Trustees
Minutes for March 17, 2026 Meeting 7:00PM

Open Meeting Held: Library Auditorium
Optional Zoom Meeting ID 842 9475 4177 & Password 974544

1. Roll Call

Trustees Present	Ms. Marisa Ackermann - Zoom Ms. Wendy Armacost Ms. Kim Bogosian Ms. Stephanie Kivich Mr. Palmer Yale - Zoom
Absent	Mr. Jimmy Rizzo Ms. Monica Rodriguez Mr. Charles Ryan Ms. Krista Vellis
Staff Present	Ms. Gretchen Corsillo
Others Present	Mr. David Scheidel, Attorney
Call to Order	The meeting was called to order at 7:10 p.m. by Ms. Kivich

2. Provisions of the Open Public Meetings Act

Ms. Bogosian read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda for tonight's meeting
Moved: Armacost Seconded: Ackermann
For: Ackermann, Armacost, Bogosian, Kivich, Yale
Against:
Abstain:

B. Approval of the minutes

Motion: To approve the minutes of the February 24 2026, open meeting
Moved: Armacost Seconded: Bogosian
For: Ackermann, Armacost, Bogosian, Kivich, Yale
Against:
Abstain:

Motion: To approve the minutes of the February 24 2026, closed meeting
Moved: Ackermann Seconded: Yale
For: Ackermann, Armacost, Bogosian, Kivich, Yale
Against:
Abstain:

4. Hearing of the citizens

Ms. Kivich opened the meeting to the hearing of the citizens. Seeing none, she closed the meeting.

5. Correspondence – None

6. Director's Report

Ms. Corsillo reported:

- Facilities – HVAC issues continue. Repaired the air handler. Completed a semiannual filter change.
  - Heat exchanger is bad on Boiler 2. This is what we recently replaced on Boiler 1. It looks like it may have been on fire at some point. That will be replaced.
  - The controls for the system were on a laptop in 2008, not the system. We don't have that laptop. Nabil and Ms. Corsillo have been trying to track it down. We can purchase new controls which will be expensive, but when we plug a system into this, there may be a lot that the system will tell us is not working. Nabil turns it on and off basically, and nothing else gets controlled.
  - Still waiting for PSE&G to come to us with this program, but that might not be enough to address the issues with this.
  - State is still trying to pass more construction bond funding, which may help if it comes to fruition.
  - Also, Ms. Bogosian mentioned that if the Library is considered a public heating/cooling center, perhaps there are other grants that can be found to help pay for repairs, the controls, etc.
  - The camera company installed the new camera that will cover the Bulldog entrance and the courtyard. It's connected to the Police Station.
  - There was a grad student who is on Tik Tok who is going around to libraries, and she did a video on us. Her feedback was interesting. She was looking for long hours, parking and dedicated quiet places. We got a 7.5 out of 10 which isn't bad considering some of that is out of our control. Her overall feedback was positive. Ms. Corsillo is looking into study "pods" that are more like furniture. Also reaching out to other directors that have them and got positive feedback. This was interesting because we don't get a lot of feedback from Gen Z in the usual ways.
- Finance – waiting to hear back from the Boro on the budget request. Ms. Corsillo and Ms. Kivich met with the Finance Committee at the Borough regarding the 2026 budget.
- Digital option of the New York Times is starting this week. We will start publicizing it.
- Personnel – Mr. Doris' office has put together the 2026-2028 contract and we are waiting for the ratification from the Union.
- Friends – Net 16,000 or so on the Mini Golf. More money than last year, even with losing one sponsorship at the last minute. We could probably have more people on Friday and maybe a couple more family packs on Saturday. Book sale 2nd weekend of April.
- Ms. Corsillo has submitted the 2025 State Aid report for our state aid request.
- Continuing Ed is changing for Trustees – It used to be 7 hours across the board. Now every trustee is required to do 2 hours.
- The Council has changed the ordinance regarding borough-sponsored holiday displays, which were previously not permitted. This impacts us, as the plaza in front of the building will be used to display things. We now have the crescent moon outside for Ramadan. Any complaints are being directed to the Borough Administrator.

7. Committee Reports

A. Finance

1. Payment of March bills

Motion: To approve payment of bills enclosed in packet, with additions
Moved: Bogosian Seconded: Armacost
For: Ackermann, Armacost, Bogosian, Kivich, Yale
Against:
Abstain:

B. Buildings/Grounds – No report

C. Foundation – Ms. Bogosian reported - Gala is Saturday May 2nd. Invites went out yesterday. Honoree is eager to send out invites himself too. We got a $3000 commitment today. We are meeting next Tuesday.

D. By-Laws – No report.

E. Strategic Planning – No report.

F. Nominating – Election of Treasurer

Motion: To elect Wendy Armacost as Treasurer through December 31, 2026.
Moved: Yale Seconded: Bogosian
For: Ackermann, Armacost, Bogosian, Kivich, Yale
Against:
Abstain:

G. Personnel – No report.

H. Mayor/Alternate – Ms. Bogosian – events for 2026 – hopeful that budget cuts won't affect them much.

I. Superintendent/Alternate – No report.

J. Legal – No report.

8. Old Business

- Approval of proposal from DeBarbieri Architects for ADA walkway and ramp.
  - Looks like about a 2-week timeline for the construction. It will probably need to go out to bid.

Motion: To approve the DeBarbieri Architect's February 26, 2026 proposal as presented
Moved: Armacost Seconded: Bogosian
For: Ackermann, Armacost, Bogosian, Kivich, Yale
Against:
Abstain:

9. New Business

- None

11. Adjournment

Motion: To adjourn the meeting.
Moved: Bogosian Seconded: Kivich
For: Ackermann, Armacost, Bogosian, Kivich, Yale
Against:
Abstain:

There being no further business before the Board, the meeting was adjourned at 7:43 p.m.

Respectfully submitted,

Cori Verdino

Next Meeting: Tuesday, April 21, 2026 at 7:00 PM