Rutherford Public Library Board of Trustees
Minutes for June 17, 2025 Meeting 7:00PM

Open Meeting Held: Library Auditorium
Optional Zoom Meeting ID 842 9475 4177 & Password 974544

1. Roll Call

Trustees Present	Ms. Marisa Ackermann Ms. Wendy Armacost Ms. Stephanie Kivich Ms. Monica Rodriguez - Zoom Mr. Charles Ryan Ms. Krista Vellis - Zoom Mr. Palmer Yale
Absent	Ms. Kim Bogosian Mr. Jimmy Rizzo
Staff Present	Ms. Gretchen Corsillo
Others Present	Mr. Ray Guzman
Call to Order	The meeting was called to order at 7:01 p.m. by Ms. Armacost

2. Provisions of the Open Public Meetings Act

Ms. Vellis read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda for tonight's meeting
Moved: Yale Seconded: Kivich
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan Vellis, Yale
Against:
Abstain:

B. Approval of the minutes

Motion: To approve the minutes of the May 20, 2025, open meeting
Moved: Yale Seconded: Kivich
For: Armacost, Kivich, Rodriguez, Vellis, Yale
Against:
Abstain: Ackermann, Ryan

4. Hearing of the citizens

Ms. Armacost opened the meeting to the hearing of the citizens. Seeing none, she closed the meeting.

Ms. Armacost explained that the courtyard has been renovated by the Borough and looks beautiful. They paved over some of the garden area, unfortunately, and put picnic tables on them, which are raised. Some of the cherry trees were rotted and needed to come down as well. There are flooding issues, which Ms. Armacost has spoken to the Borough Administrator about and they are going to see what they can do to help.

5. Correspondence – None

6. Director's Report

Ms. Corsillo reported:

- Facilities – We had an air conditioning issue on June 3, when it suddenly got hot earlier this month. It was repaired the same day, but the tech found a small leak in one of the air handling units. There are about 20 cracks in the pipes, and it wasn't installed with glycol in addition to the water so it most likely froze at some point. There is a slight chance it can be repaired but might need to be replaced. AC is working but we can't ignore that for the long term.
    - Still having issues with the glass room supplemental unit. LG has stopped manufacturing parts for it in the US. Looking at the possibility of a mini-split. Hopefully there is something we can do in the meantime.
    - The PSE&G grant has exhausted its funding for this year. The lights in the lower-level need replacing and an upgrade to LED. We are going to see if we can get some prices to see what it will cost anyway.
    - We are finding that people are leaving their personal belongings in the building. We are looking for some signage to let visitors know that they need to take their belongings with them.
- Community Outreach - PrideFest was great and we are signed up for Rutherford Day as well. We handed out information about the Summer Reading program.
- NJLA Conference - Freedom to Read bill was discussed at the NJLA conference event that Ms. Corsillo attended. They discussed that Connecticut just passed a bill regulating the cost of e-content to avoid price gouging. The pricing has been out of control on those items. It's impacting all states.
    - Overall the conference was good. The state procurement session was informative.
- BCCLS - AT&T is changing how it sends text messages, so it's going to change how BCCLS sends notifications regarding book reminders etc. It's an email to text system and we have no control over it. BCCLS is trying to come up with a new solution.
- IMLS lawsuit and other lawsuit are stalled at the moment. State is temporarily continuing the databases that they paid for past June 30th.
- Mr. Guzman asked about donating to the library. Some patrons would like to make donations to the Library but can't do it online. Large donations need to go through the Friends or Foundation because they are 501C3 organizations. All funds go to the Library eventually for programs, etc.

7. Committee Reports

A. Finance

1. Payment of May bills

Motion: To approve payment of bills enclosed in the packet
Moved: Ackermann Seconded: Kivich
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan Vellis, Yale
Against:
Abstain:

B. Buildings/Grounds – Mr. Guzman was a bit caught off-guard himself on the garden, but this is a quick fix mostly for beautification. The DPW sent pictures of the trees which were hollow. This is the first phase of the upgrades to the area. When there's more funds, more things can happen, like the ADA compliance issues. The camera will be installed next. The Borough Administrator is aware that drainage here is very important and we can't wait for a storm to see what happens.

C. Foundation – No report

D. By-Laws – No report.

E. Strategic Planning – No report

F. Nominating – No report

G. Personnel – No report

H. Mayor/Alternate – Mr. Guzman will reach out to Senator Sarlo about library advocacy when there is something to work with him on. Right now, there isn't anything to do. The roof – any funds that are left over from the Boro Hall roof project will be put into the Library fund for our new roof.

I. Superintendent/Alternate – Mr. Ryan is wrapping up the school year. Graduations are coming up and the Bulldog Academy is continuing next year. Mr. Ryan will look into the five-year plan for the Bulldog Academy in regard to the bathroom situation going forward.

J. Legal – Mr. Doris sent some comments on the Code of Conduct for the Board's review. Ms. Vellis suggested adding a line

8. Old Business

- None

9. New Business

- Approval of updated Code of Conduct

Motion: To approve the updates of the library's Code of Conduct, with the addition of the line regarding the library not being responsible for personal items left behind.
Moved: Vellis Seconded: Yale
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan Vellis, Yale
Against:
Abstain:

10. Adjournment

Motion: To adjourn the meeting.
Moved: Vellis Seconded: Yale
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan Vellis, Yale
Against:
Abstain:

There being no further business before the Board, the meeting was adjourned at 7:39 p.m.

Respectfully submitted,

Cori Verdino

Next Meeting: Tuesday, July 15, 2025 at 7:00 PM