Rutherford Public Library Board of Trustees
Minutes for March 18, 2025 Meeting 7:00PM

Open Meeting Held: Library Auditorium
Optional Zoom Meeting ID 842 9475 4177 & Password 974544

1. Roll Call

Trustees Present	Ms. Marisa Ackermann Ms. Wendy Armacost Ms. Stephanie Kivich Ms. Monica Rodriguez - Zoom Mr. Charles Ryan - Zoom Ms. Krista Vellis Mr. Palmer Yale
Absent	Ms. Kim Bogosian Mr. Jimmy Rizzo
Staff Present	Ms. Gretchen Corsillo
Others Present	Mr. Ray Guzman - Zoom
Call to Order	The meeting was called to order at 7:00 p.m. by Ms. Armacost

2. Provisions of the Open Public Meetings Act

Ms. Vellis read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the amended agenda for tonight's meeting
Moved: Yale Seconded: Vellis
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan, Vellis, Yale
Against:
Abstain:

B. Approval of the minutes

Motion: To approve the open session minutes of the February 18, 2025 board meeting.
Moved: Ackermann Seconded: Kivich
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan, Vellis, Yale
Against:
Abstain:

Motion: To approve the closed session minutes of the February 18, 2025 board meeting.
Moved: Kivich Seconded: Yale
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan, Vellis, Yale
Against:
Abstain:

4. Hearing of the citizens

Ms. Armacost opened the meeting to the hearing of the citizens. Seeing none, she closed the meeting.

5. Correspondence – None

6. Director's Report

Ms. Corsillo reported:

- Facilities – Large print shelving came in and it's in use now. It looks great and works much better. Friends gave some money towards it in honor of Ida Borroto, so they will get a plaque for the end cap for her. New computer chairs are in, fully funded by the Friends. Both boilers are finally working and underwent maintenance. Still nothing new from PSE&G about the energy efficiency grant.
- Finance – Ms. Corsillo and Ms. Armacost went to the annual budget meeting with the CFO, Borough Admin and Chair of the Finance Committee. The meeting seemed to go well, and it was indicated that we don't need to cut anything at this time.
    - The Education Committee of the Women's Club wants to donate money towards our ESL program. They would like to get a new whiteboard with markers, and some books or notebooks for students. This is the first time we've received any external funding for this program, and it is much appreciated.
- We are currently displaying Rutherford Women of Impact photos from the Civil Rights Commission including Ms. Corsillo and Ms. Bogosian. The pictures are also in Clara's tunnel.
- The County is starting a program for installing fiber optics in libraries, town halls etc. BCCLS has been coordinating with them. It's still very new and we will not be one of the Beta testers. We will wait to see how it goes. It's a bit less than we are paying with Verizon.
- Friends Mini Golf – A little over 400 people attended, and the event raised over $11,000. They did increase the ticket price this year a bit, but several board members mentioned that they probably could go even higher for the adult night. They are currently collecting books for their book sale April 4, 5 and 7.
- Executive Order regarding federal funding – we don't get any direct federal funding, so we are fortunate in that respect. It's unclear at this point how it's going to affect the state aid or grant programs. It may impact services like the Talking Book and Braille Center, which serves patrons and libraries across the state.
- We have had ongoing behavioral problems with one East Rutherford patron, and they have been documented accordingly.

7. Committee Reports

A. Finance

1. Payment of March bills

Motion: To approve payment of bills enclosed in the packet, with additions
Moved: Yale Seconded: Kivich
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan, Vellis, Yale
Against:
Abstain:

B. Buildings/Grounds – No report

C. Foundation – We have a couple of new Foundation members, two of whom have taken over the silent auction. We will probably use an app for bidding. Please promote the Gala.

D. By-Laws – No report.

E. Strategic Planning – No report

F. Nominating – No report

G. Personnel – No report

H. Mayor/Alternate – Mr. Guzman reported that he has had conversations with the Borough Administrator about some of the Library's needs. They spoke about the roof, as well as some windows on the first floor that need replacement. There are grants we may be able to take advantage of. All of this is on the Borough Administrator's radar. Regarding the Budget meeting, this year is a tough year because we don't know what the state is getting from the federal government and what we are getting from the state.

I. Superintendent/Alternate – No report

J. Legal – No report.

8. Old Business

- None

9. New Business

- Approval of Security Camera Policy – tabled for Mr. Doris to conduct further review. It will be ready for next month's meeting. The policy is the one Ms. Corsillo had at her last library and updated it for Rutherford. It includes things like who can access the cameras, how the footage is used, patron privacy, etc.

10. Adjournment

Motion: To adjourn the meeting.
Moved: Vellis Seconded: Yale
For: Ackermann, Armacost, Kivich, Rodriguez, Ryan, Vellis, Yale
Against:
Abstain:

There being no further business before the Board, the meeting was adjourned at 7:33 p.m.

Respectfully submitted,

Cori Verdino

Next Meeting: Tuesday, April 15, 2025 at 7:00 PM