

**Rutherford Public Library Board of Trustees
Minutes for September 17, 2018 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Wendy Armacost (arrived 7:15) Ms Brenda Fargo Ms. Julie Kajouras Mr. Anthony Nocidemo Mr. James Rizzo - on phone Ms. Pat Wester
Absent	Ms. Monica Rodriguez Ms. Krista Vellis Mr. Palmer Yale (arrived 7:05)
Staff Present	Mr. Judah Hamer, Director
Call to Order	The meeting was called to order at 7:00 p.m. by Ms. Kajouras

2. Provisions of the Open Public Meetings Act

Ms. Wester read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda with changes
Moved: Wester **Seconded:** Fargo
For: Fargo, Kajouras, Nicodemo, Rizzo, Wester, Yale
Against:
Abstain:

B. Approval of the Minutes

Motion: To approve the minutes of the August 27, 2018 open meeting.
Moved: Fargo **Seconded:** Yale
For: Fargo, Rizzo, Wester, Yale
Against:
Abstain: Kajouras, Nicodemo

4. Hearing of the citizens

Ms. Kajouras opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence

None

6. Director's Report

Mr. Hamer reported on the progress with the second phase of renovations, touching on an upcoming meeting with the head of the building department as well as the status of the Library Construction Bond Act funds.

Mr. Hamer conveyed that the Friends of the Library netted \$1,242 at the Labor Day Street Fair. He said that in addition to raising funds, they create a Library presence at this major community event.

Mr. Hamer noted the upcoming staff Active Shooter Training and Stop the Bleed workshops.

In the event that the building custodian is unexpectedly absent for more than a day or so, Mr. Hamer may need to make a temporary hire. He is requesting authorization to expedite this between board meetings if a staffing shortfall calls for such action.

Mr. Hamer summarized the launch of several fall programs for children and adults. He highlighted there are eight weekly ESL classes scheduled taught or organized by Tati Ontivero, along with a memoir workshop organized by Rhoda Portugal. He added that Jane Tarantino in children's developed a full slate of programs, including two weekly drop-in Story Times, Music & Movement, Paws to Read, Building with LEGO blocks, Art Kids Academy, and several special seasonal programs, along with to the many class visits she hosts.

7. Finance

Motion: To approve payment of bills enclosed in packet with one addition.
Moved: Rizzo **Seconded:** Fargo
For: Armacost, Fargo, Kajouras, Nicodemo, Rizzo, Wester, Yale
Against:
Abstain:

8. Other reports:

Mayor (or Alternate) – No report.

Foundation – New officers will be elected on 9/27/18 at the annual meeting.

Legal – No Report

9. Old Business

None

10. New Business

Motion: To authorize the Director to hire temporarily a Building Maintenance Worker/Maintenance Worker 1 Grounds, at an hourly rate ranging from \$15.00-\$20.00/hour.

Moved: Wester Seconded: Fargo
For: Armacost, Fargo, Kajouras, Nicodemo, Rizzo, Wester, Yale
Against:
Abstain:

Motion: To authorize the Director to expedite a check payable to Karen Genitempo for the October 6, 2018 Teddy Bear Workshop, not to exceed \$850.

Moved: Fargo Seconded: Yale
For: Armacost, Fargo, Kajouras, Nicodemo, Rizzo, Wester, Yale
Against:
Abstain:

11. Adjournment

Motion: To adjourn the meeting.
Moved: Armacost Seconded: Yale
For: Armacost, Fargo, Kajouras, Nicodemo, Rizzo, Wester, Yale
Against:
Abstain:

There being no further business before the Board, the meeting was adjourned at 7:26 p.m.

Respectfully submitted,



Cori Verdino