

**Rutherford Public Library Board of Trustees**  
**Minutes for September 17, 2014 Meeting**

**Open Meeting**

**1. Roll Call**

Trustees Present	Ms. Wendy Armacost Mr. Jack Hurley Ms. Rose Inguanti Ms. Julie Kajouras Ms. Krista Vellis
Absent	Mr. James Rizzo Ms. Monica Rodriguez Ms. Pat Wester
Staff Present	Mr. Judah Hamer, Director
Call to Order	The meeting was called to order at 7:33 p.m. by Ms. Inguanti

**2. Provisions of the Open Public Meetings Act**

Ms. Armacost read the provisions of the Open Public Meetings Act.

**3. President's Report**

**A. Agenda**

**Motion:** *To approve the agenda as revised*  
**Moved:** Hurley                      **Seconded:** Kajouras  
**For:** Armacost, Hurley, Inguanti, Kajouras, Vellis  
**Against:**  
**Abstain:**

**B. Approval of the Minutes**

**Motion:** *To approve the minutes of the August 20, 2014 open meeting*  
**Moved:** Armacost                      **Seconded:** Kajouras  
**For:** Armacost, Hurley, Inguanti, Kajouras, Vellis  
**Against:**  
**Abstain:**

**Motion:** *To approve the minutes of the September 8, 2014 open meeting*  
**Moved:** Vellis                      **Seconded:** Armacost  
**For:** Armacost, Inguanti, Kajouras, Vellis  
**Against:**  
**Abstain:** Hurley

#### 4. Hearing of Citizens

Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

#### 5. Finance

**Motion:** *To approve payment of bills enclosed in packet with 4 additions. In addition, a check for \$230,000 will be issued to the Borough of Rutherford but will not be dispersed until the Library receives a \$230,000 payment from the Borough of Rutherford.*

Moved: Armacost                      Seconded: Hurley  
For: Armacost, Hurley, Inguanti, Kajouras, Vellis  
Against:  
Abstain:

#### 6. Director's Report

Mr. Hamer referred the board members to his report enclosed in the previously distributed packet.

#### 7. Old Business

##### A. Building Improvements/Preparation of RFP

Mr. McCarthy reviewed the proposed bid documents submitted by AA Architects and has recommended that we proceed with the project with some minor changes to the terms. After a lengthy discussion of delays by the architect, the outside time frame for completion should be set at six months.

There was a brief discussion of what might be done with William Carlos Williams' personal effects during and after renovations.

**Motion:** *To authorize the attorney to proceed with the RFP for Library renovations*

Moved: Armacost                      Seconded: Hurley  
For: Armacost, Hurley, Inguanti, Kajouras, Vellis  
Against:  
Abstain:

#### 8. New Business

The Boy Scouts have requested permission to conduct a food drive at the Library on an upcoming Saturday. All board members are in favor.

## 9. Adjournment

**Motion:** *To adjourn the meeting*  
**Moved:** Hurley                      **Seconded:** Vellis  
**For:**        Armacost, Hurley, Inguanti, Kajouras, Vellis

There being no further business before the Board, the meeting was adjourned at 7:49 p.m.

Respectfully submitted,



Rose Inguanti  
President