Rutherford Public Library Board of Trustees
Minutes for September 17, 2014 Meeting

Open Meeting

1. Roll Call

   Trustees Present
   Ms. Wendy Armacost
   Mr. Jack Hurley
   Ms. Rose Inguanti
   Ms. Julie Kajouras
   Ms. Krista Vellis

   Absent
   Mr. James Rizzo
   Ms. Monica Rodriguez
   Ms. Pat Wester

   Staff Present
   Mr. Judah Hamer, Director

   Call to Order
   The meeting was called to order at 7:33 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act
   Ms. Armacost read the provisions of the Open Public Meetings Act.

3. President’s Report

   A. Agenda
      Motion: To approve the agenda as revised
      Moved: Armacost, Hurley, Inguanti, Kajouras, Vellis
      For: Armacost, Hurley, Inguanti, Kajouras, Vellis
      Against: 
      Abstain:

   B. Approval of the Minutes
      Motion: To approve the minutes of the August 20, 2014 open meeting
      Moved: Armacost, Hurley, Inguanti, Kajouras, Vellis
      For: Armacost, Hurley, Inguanti, Kajouras, Vellis
      Against: 
      Abstain:

      Motion: To approve the minutes of the September 8, 2014 open meeting
      Moved: Vellis, Armacost
      For: Armacost, Inguanti, Kajouras, Vellis
      Against: Hurley
      Abstain: 
4. Hearing of Citizens
Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Finance
Motion: To approve payment of bills enclosed in packet with 4 additions. In addition, a check for $230,000 will be issued to the Borough of Rutherford but will not be dispersed until the Library receives a $230,000 payment from the Borough of Rutherford.
Moved: Armacost                Seconded: Hurley
For:  Armacost, Hurley, Inguanti, Kajouras, Vellis
Against:  
Abstain:  

6. Director’s Report
Mr. Hamer referred the board members to his report enclosed in the previously distributed packet.

7. Old Business

A. Building Improvements/Preparation of RFP
Mr. McCarthy reviewed the proposed bid documents submitted by AA Architects and has recommended that we proceed with the project with some minor changes to the terms.
After a lengthy discussion of delays by the architect, the outside time frame for completion should be set at six months.

There was a brief discussion of what might be done with William Carlos Williams’ personal effects during and after renovations.

Motion: To authorize the attorney to proceed with the RFP for Library renovations
Moved: Armacost                Seconded: Hurley
For:  Armacost, Hurley, Inguanti, Kajouras, Vellis
Against:  
Abstain:  

8. New Business
The Boy Scouts have requested permission to conduct a food drive at the Library on an upcoming Saturday. All board members are in favor.
9. Adjournment

Motion: To adjourn the meeting
Moved: Hurley               Seconded: Vellis
For: Armacost, Hurley, Inguanti, Kajouras, Vellis

There being no further business before the Board, the meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Rose Inguanti
President