

**Rutherford Public Library Board of Trustees  
Minutes for August 21, 2013 Meeting**

**Open Meeting**

**1. Roll Call**

Trustees Present	Ms. Wendy Armacost Ms. Brenda Fargo Mr. Gerry Grenier Ms. Rose Inguanti Ms. Julie Kajouras Ms. Monica Rodriguez Ms. Pat Wester (arrived 7:15 p.m.)
Absent	Ms. Krista Vellis
Staff Present	Mr. Judah Hamer, Director
Others Present	Mr. James McCarthy
Call to Order	The meeting was called to order at 7:09 p.m. by Ms. Inguanti

**2. Provisions of the Open Public Meetings Act**

Ms. Armacost read the provisions of the Open Public Meetings Act.

**3. President's Report**

Two successful focus group meetings were held with the community to discuss capital improvements. Mr. Hamer will prepare a summary for the Board's review

**A. Agenda**

**Motion:** *To approve the agenda*

Moved: Fargo    Seconded: Grenier

For: Armacost, Fargo, Grenier, Inguanti, Kajouras, Rodriguez

Against:

Abstain:

**B. Approval of the Minutes**

**Motion:** *To approve the minutes of the July 17 open meeting*

Moved: Armacost    Seconded: Kajouras

For: Armacost, Fargo, Grenier, Inguanti, Kajouras

Against:

Abstain: Rodriguez

#### **4. Hearing of Citizens**

Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

#### **5. Correspondence**

The Rutherford Recreation Department sent a thank you note to the Library for hosting children on a hot day in July when the Department's air conditioning broke down.

#### **6. Director's Report**

Mr. Hamer encouraged the Board to tour the mezzanine since the staff finished the weeding of the adult non-fiction collection. The adult fiction section will be tackled next.

DVD relabeling and reorganizing is completed.

Mr. Hamer requested that funds be transferred from the wages line item to the materials line item in the budget. The funds will be used for adult non-fiction and high-use reference materials.

Mr. McCarthy sent a letter of intent to begin negotiations with the union. The union responded that they would like to begin in October. The Board agrees that this is too late in order to have the negotiations completed by January 1, 2014.

#### **7. Committee Reports**

The finance committee will convene in the next 30 days to begin drafting the 2014 budget.

Mr. Grenier will be meeting with the portfolio managers to review our account.

##### **A. Finance**

**Motion:** *To approve payment of bills enclosed in packet with four additions*

**Moved:** Grenier **Seconded:** Rodriguez

**For:** Armacost, Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Wester

**Against:**

**Abstain:**

#### **8. Other Reports**

##### **A. Mayor**

Ms. Inguanti spoke with the Mayor who expressed an interest in hearing the results of the focus group meetings.

A candidate for the open Board position has been identified and will be announced shortly.

