

**Rutherford Public Library Board of Trustees
Minutes for July 21, 2010 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Mr. Tom Bryant Ms. Brenda Fargo Ms. Janice Glock Mayor John Hipp Ms. Patricia Wester
Trustees Absent	Ms. Nan Giblin, Mr. Gerry Grenier, Mr. Stephen Sacco, Ms. Ann Wilson
Staff Present	Director, Ms. Jane Fisher
Call to Order	The meeting was called to order at 7:04 p.m. by Ms. Wester.

2. Provisions of the Open Public Meetings Act

Ms. Glock read the provisions of the Open Public Meetings Act.

3. Hearing of Citizens

No citizens were present.

4. Correspondence

Ms. Wester reviewed a letter of appreciation about Ms. Fisher's contributions while serving on the Executive Board of the New Jersey Library Association. President Susan Briant expressed thanks to Ms. Fisher for her outstanding efforts regarding advocacy, legislation affecting libraries, and advancing the work of Library Friends.

Ms. Wester also reported on the donations received in support of Library services from the Junior Woman's Club of Rutherford for \$200 and \$100 from the Woman's Club of Rutherford.

5. President's Report

A. Agenda

Motion: *To adjust the agenda to include a Closed Session to discuss personnel issues.*

Moved: Fargo Seconded: Glock

For: Bryant, Fargo, Glock, Hipp, Wester

B. Approval of the Minutes

Motion: *To approve the minutes of the June 17, 2010 Regular Meeting.*

Moved: Fargo Seconded: Glock

For: Bryant, Fargo, Glock, Hipp

Abstain: Wester

- C. Motion:** *To amend the Minutes of the June 17, 2010 Regular Meeting to include Tom Bryant in the Trustees Present section with the time of his arrival indicated.*

Moved: Hipp Seconded: Fargo
For: Bryant, Fargo, Glock, Hipp
Abstain: Wester

D. President's Report

Ms. Wester commented that there were many nice tributes given to Joan Velez, Assistant Director, at her recent retirement party. Mayor John Hipp, Trustee Pat Wester, Friend's Co- President, Della Rowland, and Director Jane Fisher spoke of her 28 years of commendable service to the Library and community. Sue Misiwicz, bookkeeping clerk, who also retired, was honored for her dedicated service.

Ms Wester said that the Personnel Committee will be meeting soon to discuss personnel matters.

6. Report of the Director

Ms. Fisher reported that the Borough Administrator has requested additional statistical information needed to further evaluate the present Library Budget cut backs. Limited optimism has been expressed that some monies may be returned to that budget.

7. Committee Reports

A. Building & Grounds

Ms. Glock reported that the broken window in the basement was replaced by the DPW; however, there has not been a follow up by the DPW on the moisture issue in the Children's Room. The air conditioning system has been problem free throughout the hot weather. Both the Library and Kip Center are designated as cooling centers in times of extreme heat.

The gardens have held up fairly well in spite of the extended hot weather. Having established trees, shrubs, and perennial plants has been helpful during the drought conditions. The annual flowers have been watered on a regular basis.

Cub Scout Pack #168 has been scheduled in October to do an early fall clean up and plant daffodil bulbs for spring blooming. Trustee Tom Bryant indicated that his family will donate the bulbs in memory of a family member.

B. Donor Relations

No report.

C. Finance

Motion: *To approve payment of bills enclosed in packet.*

Moved: Glock Seconded: Fargo
For: Bryant, Fargo, Glock, Hipp, Wester

8. Other Reports

A. Mayor

Mayor Hipp reported that it is not likely that the Borough Budget will be adopted at the next Council meeting. He is hopeful that some monies will be returned to the Library Budget.

In response to Ms. Wester's question regarding the Impact Statements that had been requested by Councilwoman Birdsall, the Mayor indicated that they are being reviewed.

B. Friends of the Library

The Friends will be sponsoring a mid-year funding appeal. They plan to attend the Mayor's Forum on July 22 to voice their concerns about the cutbacks to the Library Budget.

9. Unfinished Business

None.

EXECUTIVE CLOSED SESSION

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Wednesday, July 21, 2010, at 7:44 pm in the auditorium to discuss personnel issues.

BE IT FUTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

Motion: To move into a Closed Meeting to discuss personnel issues.

Moved: Glock Seconded: Wester
For: Bryant, Fargo, Glock, Hipp, Wester

The Board returned to Open Session at 8:05 p.m.

10. New Business

None.

11. Adjournment

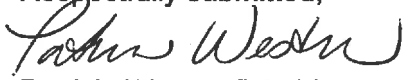
Motion: *To adjourn the meeting.*

Moved: Fargo Seconded: Glock

For: Bryant, Fargo, Glock, Hipp, Wester

There being no further business before the Board, the meeting was adjourned at 8:06 p.m.

Respectfully submitted,



Patricia Wester, President