

**Rutherford Public Library Board of Trustees  
Minutes for July 20, 2015 Meeting**

**Open Meeting**

**1. Roll Call**

Trustees Present	Ms. Wendy Armacost Ms. Brenda Fargo Ms. Rose Inguanti Ms. Julie Kajouras Ms. Monica Rodriguez Ms. Krista Vellis
Absent	Mr. James Rizzo Ms. Pat Wester
Staff Present	Mr. Judah Hamer, Director
Others present	Mr. James McCarthy
Call to Order	The meeting was called to order at 7:12 p.m. by Ms. Inguanti

**2. Provisions of the Open Public Meetings Act**

Ms. Armacost read the provisions of the Open Public Meetings Act.

**3. President's Report**

**A. Agenda**

**Motion:** *To approve the agenda with additions*  
**Moved:** Armacost                      **Seconded:** Fargo  
**For:** Armacost, Fargo, Inguanti, Kajouras, Rodriguez, Vellis  
**Against:**  
**Abstain:**

**B. Approval of the Minutes**

**Motion:** *To approve the minutes of the June 15 open meeting*  
**Moved:** Armacost                      **Seconded:** Kajouras  
**For:** Armacost, Fargo, Inguanti, Kajouras  
**Against:**  
**Abstain:** Rodriguez, Vellis

**C. Motion:** *To approve the minutes of the June 15 closed meeting*  
**Moved:** Fargo                      **Seconded:** Armacost

For: Armacost, Fargo, Inguanti, Kajouras  
Against:  
Abstain: Vellis, Rodriguez

**Motion:** *To approve the minutes of the July 1 open meeting*  
Moved: Kajouras                      Seconded: Fargo  
For: Fargo, Inguanti, Kajouras, Rodriguez, Vellis  
Against:  
Abstain: Armacost

**Motion:** *To approve the minutes of the July 1 closed meeting*  
Moved: Vellis                      Seconded: Kajouras  
For: Fargo, Inguanti, Kajouras, Rodriguez, Vellis  
Against:  
Abstain: Armacost

#### **President's Report:**

Ms. Inguanti reported that a survey was done in regards to the review of the Director. Packet of the review was handed out to Board members for their review. One suggestion that came out of this process was that the Director's job description should be reviewed.

#### **4. Hearing of Citizens**

Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

#### **5. Correspondence**

None.

#### **6. Director's Report**

Mr. Hamer reported on the start of moving items in the Library in preparation of construction. The children's section has the greatest overall use and will be kept entirely accessible. CD's DVD's and new books make up half of adult circulation and will be moved. The older fiction and non-fiction books with the greatest levels of use will be relocated as well. Children's materials will be moved on August 12-14. This week the moving of reference was completed.

Chromebooks being purchased will help with public computing capacity in the temporary location. Verizon will be installing new drops to upgrade the Library to a business class bandwidth connection.

Library website went down last week because of an issue with authenticating the domain name. After about 8+ hours of phone-time with support it was reinstated.

Press release is being worked on regarding the renovation. A draft was distributed.



**12. Adjournment**

**Motion:** *To adjourn the meeting*

**Moved:** Kajouras                      **Seconded:** Armacost

**For:** Armacost, Fargo, Inguanti, Kajouras, Rodriguez, Vellis

There being no further business before the Board, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Cori Verdino