

**Rutherford Public Library Board of Trustees
Minutes for July 20, 2011 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Sharon Clancy Ms. Brenda Fargo (arrived 7:10 p.m.) Ms. Nan Giblin Ms. Janice Glock Ms. Pat Wester Ms. Ann Wilson
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Absent	Mr. Gerry Grenier Mayor John Hipp Mr. Stephen Sacco
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Staff Present	Mr. Judah Hamer, Director
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Call to Order	The meeting was called to order at 7:05 p.m. by Pat Wester
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2. Provisions of the Open Public Meetings Act

Ms. Glock read the provisions of the Open Public Meetings Act.

3. Hearing of Citizens

None.

4. President's Report

A. Agenda

Motion: *To approve the agenda*
Moved: Glock **Seconded:** Wilson
For: Clancy, Giblin, Glock, Wester, Wilson

B. Approval of the Minutes

Motion: *To approve the minutes of the June 15 meeting*
Moved: Giblin **Seconded:** Glock
For: Giblin, Glock, Wester
Abstain: Clancy, Wilson

C. Report of the President

None.

5. Friends of the Library

Mr. Hamer reported that the Friends met on July 19 and approved three "wish list" items: six new computers; funds for another round of career programs; and a second license for showing movies.

Mr. Hamer had a brief discussion with the Friends regarding the work that goes into the back end of the book sale. Currently a paid Library staff member handles much of the work. The Friends and Mr. Hamer will begin to consider how to change the process for the future so that more of this work is handled by members of the Friends.

The Friends are planning to participate in the Labor Day Street Fair.

6. Correspondence

None.

7. Report of the Director

There was a meeting of the Ad Hoc Negotiating Committee to review many of the details involved in the negotiation process. Beverly Wurth will meet with the Committee on July 27. Ms. Giblin noted that in prior negotiations most of the attention was focused on wages and some of the other issues were not addressed. The Union has been notified that the Library has switched attorneys.

In June there was a request received under the Open Public Records Act (OPRA) for copies of all Closed Session Board Meeting minutes from January 1, 2000 to the present. Jim McCarthy will review the documents and prepare a response letter that will accompany the released documents.

Mr. Hamer is working on various Internet connectivity issues in the Library.

The backlog of over 1700 children's materials was eliminated during May and June.

Mr. Hamer has begun to design a model of how we will run technical services, with the goal of integrating the adult and children's areas. Built into this design is the cross-training of staff who work in this area.

Zoe Grenier will replace Marisella Marques as the leader of the ESL conversation group, and Marianne Sulling will pick up leadership when Zoe returns to school.

Mr. Hamer made note of several gifts received by the Library from the Woman's Club of Rutherford, the Junior Woman's Club of Rutherford and the Mom's Club of the Meadowlands. Also, there was news coverage of a memorial donation from the Woman's Club of Rutherford Evening Membership Department for Phyllis Schneck. He commended the work done by Jodi Shelly in matching the interests of the honoree with the materials purchased.

Mr. Hamer explained the resolution regarding the Northvale Library Association that will be voted on under the New Business section of the Agenda.

There was a discussion of circulation and patron count figures. There is a direct correlation between hours open, circulation and patron counts. June 2011 circulation is down compared to June 2010.

8. Committee Reports

A. Building and Grounds

A new DVR machine has been installed by Chief Security Systems. Two quotes were received for installation of 3 additional cameras. Since this purchase would come out of the Equipment Purchases budget, Mr. Hamer recommends that we wait until later in the year to purchase the cameras. At that point we will know better where our overall budget stands. The cameras in the stairwell remain the priority.

There are still some items to be completed from the annual Fire Inspection. Since Joe Wronko from the DPW will be doing this work, it will take more time to complete. Mr. Dansbach has assured Mr. Hamer that we will not be fined for the delay.

B. Donor Relations

None

C. Finance

Motion: *To approve payment of bills enclosed in packet*

Moved: Wilson Seconded: Glock

For: Clancy, Fargo, Giblin, Glock, Wester, Wilson

D. Policy

Ms. Fargo reported that her research indicates that most libraries do not have a formal alcohol policy. However, we will write one.

9. Other Reports

A. Mayor

None.

10. Unfinished Business

None.

11. New Business

Mr. Hamer spoke about the Resolution to remove the Northvale Library Association from BCCLS. This would be the first termination in BCCLS history. It requires a vote of 2/3 of the member libraries' Boards of Trustees.

Motion: *to approve the resolution to remove the Northvale Library Association from BCCLS*

Moved: Giblin Seconded: Fargo

For: Clancy, Fargo, Giblin, Glock, Wester, Wilson

12. Adjournment

Motion: *To adjourn the meeting.*

Moved: Glock Seconded: Fargo

For: Clancy, Fargo, Giblin, Glock, Wester, Wilson

There being no further business before the Board, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,



Patricia Wester
President

Rutherford Public Library

WHEREAS, Northvale Library Association is an association library having membership in the Bergen County Cooperative Library System ("BCCLS"); and

WHEREAS, pursuant to the bylaws of BCCLS (the "Bylaws"), Article 1, Section 3(a)(ii), in order to qualify for membership in BCCLS, each member library "shall receive from the municipality in which it is located at least the minimum municipal appropriation prescribed by N.J.S.A. 40:54-8 or N.J.S.A. 40:54-8.1"; and

WHEREAS, the annual budget for the Borough of Northvale did not provide for any funding for Northvale Library Association; and

WHEREAS, on April 27, 2011, a public referendum on the question of whether to provide funding for Northvale Library Association was defeated in a public election; and

WHEREAS, the Board of Trustees of Northvale Library Association has announced that they have voted to close the library and liquidate said association; and

WHEREAS, as a result, Northvale Library Association has failed to meet the qualifications for membership in BCCLS as set forth in Article 1, Section 3(a)(ii) of the Bylaws; and

WHEREAS, as of May 19, 2011, the BCCLS System Council (as defined in the Bylaws of BCCLS) voted to suspend Northvale Library Association's membership rights within BCCLS pending permanent termination and removal of Northvale Library Association from BCCLS, pursuant to the procedure set forth in the Bylaws; and

WHEREAS, on June 22, 2011, the Executive Board (as defined in the Bylaws) held a hearing pursuant to the Bylaws regarding Northvale Library Association's non-compliance with the Bylaws;

WHEREAS, Northvale Library Association was provided with an additional thirty (30) days to present a plan to conform to the Bylaws, but has not presented a plan and remains non-compliant with the Bylaws; and

WHEREAS, as of June 28, 2011, the BCCLS System Council, having followed the procedures required by Article 1, Section 5 of the Bylaws, has by three-fourths majority of all members of the System Council voted for the termination and removal of Northvale Library Association from within BCCLS; and