

**Rutherford Public Library Board of Trustees
Minutes for July 16, 2014 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Wendy Armacost Mr. Jack Hurley Ms. Rose Inguanti Ms. Julie Kajouras Mr. James Rizzo (arrived 7:42 p.m.) Ms. Krista Vellis
Absent	Ms. Monica Rodriguez Ms. Pat Wester
Staff Present	Mr. Judah Hamer, Director
Call to Order	The meeting was called to order at 7:13 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act

Ms. Armacost read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: *To approve the agenda*

Moved: Kajouras Seconded: Armacost

For: Armacost, Hurley, Inguanti, Kajouras, Vellis

Against:

Abstain:

B. Approval of the Minutes

Motion: *To approve the minutes of the June 18 open meeting*

Moved: Vellis Seconded: Kajouras

For: Armacost, Inguanti, Kajouras, Vellis

Against:

Abstain: Hurley

Motion: *To approve the minutes of the June 18 closed meeting*

Moved: Armacost Seconded: Vellis

For: Armacost, Inguanti, Kajouras, Vellis

Against:

Abstain: Hurley

4. Hearing of Citizens

Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence

None.

6. Director's Report

Mr. Hamer reported that the staff, especially Kristen Rasczyk, have weeded out about 15% of the Fiction mystery collection. He is working on how to lay out the new footprint with the upcoming construction in mind.

The reference collection weeding has been completed and 40 bays of materials have been reduced to 6 bays.

Mr. Hamer passed out the revised spreadsheet for the building renovations budget.

Mr. Hamer passed out the resume of Richard Breuer, the candidate for the account clerk position. Mr. Breuer has previous library experience.

Some work was done on the sump pump system and alarms were installed.

There was a leak detected in the HVAC drainage system. We are still having problems access the the server to control the system.

We remain under the threshold required to qualify for the previously discussed energy grant. PSE&G will prepare a proposal for installing the light fixtures. The grant would cover 70% of the cost. It may work out that the installation of the fixtures need be completed before any ceiling work is done.

Mr. Hamer met with Mr. Grenier and completed the transition for all of the Foundation financials. BCB Community Bank is requesting a letter of determination to confirm our EIN number. Mr. Hamer is following up with the Borough to get this information.

The Library received a number of donations this month, including those from the Woman's Club, the Junior Woman's Club, two individual patrons and \$2,000 from the family of a regular Library patron who passed away.

7. Committee Reports

A. Finance

Motion: *To approve payment of bills enclosed in packet*

Moved: Armacost Seconded: Vellis

For: Armacost, Hurley, Inguanti, Kajouras, Vellis

Against:

Abstain:

8. Other Reports

A. Mayor

