Rutherford Public Library Board of Trustees
Minutes for June 19, 2013 Meeting

Open Meeting

1. Roll Call

Trustees Present	Ms. Brenda Fargo Mr. Gerry Grenier Ms. Rose Inguanti Ms. Julie Kajouras Ms. Monica Rodriguez (arrived 7:30 p.m.) Ms. Pat Wester
Absent	Ms. Wendy Armacost Ms. Krista Vellis
Staff Present	Mr. Judah Hamer, Director
Others present	Ms. Kathy Fuss
Call to Order	The meeting was called to order at 7:20 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act

Mr. Hamer read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: *To approve the agenda*
Moved: Fargo Seconded: Wester
For: Fargo, Grenier, Inguanti, Kajouras, Wester
Against:
Abstain:

Ms. Inguanti distributed the revised list of committee members.

B. Approval of the Minutes

Motion: *To approve the minutes of the May 1 open meeting*
Moved: Fargo Seconded: Wester
For: Fargo, Inguanti, Kajouras, Wester
Against:
Abstain: Grenier

Motion: *To approve the minutes of the May 15 open meeting*
Moved: Fargo Seconded: Grenier
For: Fargo, Grenier, Inguanti, Wester
Against:
Abstain: Kajouras

Motion: *To approve the minutes of the May 30 open meeting*
Moved: Wester Seconded: Grenier
For: Grenier, Inguanti, Wester
Against:
Abstain: Fargo, Kajouras

4. **Hearing of Citizens**
None.

5. **Correspondence**
None.

6. **Director's Report**
The new Library Monitors begin next week.

New computers will be installed in the Children's Room next week.

Mr. Hamer discussed the increasing demand for e-books and the sharing of digital content with other libraries.

Window washing and HVAC filter changes are in process.

The Junior Woman's Club of Rutherford donated $350 to the Library.

Mr. Hamer will attend a reception for the new President of Felician College next week.

The Library audit began last week.

Mr. Hamer discussed the reduction in circulation throughout BCCLS for DVDs and adult non-fiction.

The Library will participate in the Jump Start program with the Rutherford School District.

The Library will participate in "Reading in the Park" this summer.

7. Committee Reports

A. Finance

Motion: *To approve payment of bills enclosed in packet*
Moved: Wester Seconded: Fargo
For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Wester
Against:
Abstain:

8. Other Reports

A. Mayor

None.

B. Foundation

Ms. Wester reported that the Foundation will hold its next meeting on Tuesday, June 25. There will be a discussion on cultivating donors.

C. Legal

Negotiations for the next union contract will begin shortly.

9. Old Business

The selection of an architect had been narrowed down to two firms: RSC and AA Architects. A second meeting was held with each firm. The Trustees discussed the pros and cons of each firm and selected to move forward with AA Architects. Mr. Hamer will work with our attorney Mr. McCarthy to draft a letter of intent. The objective is to have an outline of a contract in place by mid-July.

Motion: *To select AA Architects as the planner for the upcoming Library renovations.*
Moved: Grenier Seconded: Fargo
For: Fargo, Grenier, Inguanti, Kajouras, Wester
Against:
Abstain: Rodriguez

10. Executive Closed Session

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Wednesday, June 19, 2013 at 8:07 p.m. in the auditorium to discuss union negotiations.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

Motion: *To go into Closed Session*
Moved: Grenier Seconded: Kajouras
For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Wester
Against:
Abstain:

RETURN TO OPEN SESSION
The return to Open Session was at 8:14 p.m.

11. New Business

Motion: *To authorize Mr. Hamer and Mr. McCarthy to send a letter of intent to CWA Local 1031 to begin labor negotiations for the contract year beginning January 2014.*
Moved: Grenier Seconded: Wester
For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Wester
Against:
Abstain:

12. Adjournment

Motion: *To adjourn the meeting.*
Moved: Grenier Seconded: Wester
For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Wester

There being no further business before the Board, the meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Rose Inguanti

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President