Rutherford Public Library Board of Trustees
Minutes for May 18, 2015 Meeting

Open Meeting

1. Roll Call

Trustees Present
Ms. Wendy Armacost
Ms. Brenda Fargo
Ms. Rose Inguanti
Ms. Julie Kajouras
Ms. Monica Rodriguez

Absent
Mr. James Rizzo
Ms. Krista Vellis
Ms. Pat Wester

Staff Present
Mr. Judah Hamer, Director

Others present
Mr. Jim McCarthy

Call to Order
The meeting was called to order at 7:17 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act
Ms. Armacost read the provisions of the Open Public Meetings Act.

3. President’s Report

A. Agenda

Motion: To approve the agenda
Moved: Fargo Seconded: Rodriguez
For: Armacost, Fargo, Inguanti, Kajouras, Rodriguez
Against:
Abstain:

B. Approval of the Minutes

Motion: To approve the minutes of the April 20 open meeting
Moved: Armacost Seconded: Fargo
For: Armacost, Fargo, Kajouras
Against:
Abstain: Inguanti, Rodriguez
4. Hearing of Citizens
Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence
None.

6. Director’s Report
The HVAC server is still not working. Mr. Rizzo put Mr. Hamer in touch with Rite Temp whose recommendation was to install thermostats around the building rather than replacing the server. This is the solution that will likely be implemented.

There are intermittent glitches with the alarm system that require identification of the location of a wireless controller that is somewhere in the ceiling. Work is ongoing to find the location and make necessary repairs.

The Gala raised more than $30,000 for the Library Foundation. Thank you notes are being prepared.

The Friends of the Library Edible Book Festival was well attended and very successful.

New copiers were installed today with an option to switch to wireless operation.

The re-vamped Library website is up and running.

Mr. Rizzo and Mr. Hamer met with Councilman O’Connor to address questions he had raised regarding Library projects. These were personal concerns that did not emanate from a Borough Council request.

Mr. McCarthy addressed a request that the Borough’s engineering firm, Negila, be hired to review the specs of the Library construction project. The Board agrees that doing so would create a redundant cost as this service is included in the contract with AA Architects.

There was a brief discussion of the tracking of circulation figures.

7. Committee Reports

A. Finance
Motion: To approve payment of bills enclosed in packet with one addition
Moved: Rodriguez Seconded: Fargo
For: Armacost, Fargo, Inguanti, Kajouras, Rodriguez
Against:
Abstain:
8. Executive Closed Session

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Monday, May 18, 2015 at 8:09 p.m. in the auditorium to discuss a deliberative matter.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

Motion: To go into Closed Session
Moved: Kajouras           Seconded: Fargo
For:    Armacost, Fargo, Inguanti, Kajouras, Rodriguez
Against: Abstain:

RETURN TO OPEN SESSION
The return to Open Session was at 8:40 p.m.

9. Old Business
None.

10. New Business
Ms. Inguanti discussed the weeding of the garden area.

11. Adjournment

Motion: To adjourn the meeting
Moved: Armacost           Seconded: Kajouras
For:    Armacost, Fargo, Inguanti, Kajouras, Rodriguez

There being no further business before the Board, the meeting was adjourned at 8:47 p.m.

Respectfully submitted,

[Signature]

Rose Inguanti
President