

**Rutherford Public Library Board of Trustees
Minutes for May 16, 2016 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Brenda Fargo Ms. Julie Kajouras Mr. Anthony Nicodemo Ms. Rose Inguanti Mr. James Rizzo Ms. Monica Rodriguez Ms. Krista Vellis Ms. Pat Wester
Absent	Ms. Wendy Armacost
Staff Present	Mr. Judah Hamer, Director
Others present	Mr. James McCarthy
Call to Order	The meeting was called to order at 7:05 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act

Mr. Hamer read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda

Moved: Fargo Seconded: Vellis

For: Fargo, Nicodemo, Inguanti, Rizzo, Rodriguez, Vellis, Wester

Against:

Abstain:

B. Approval of the Minutes

Motion: To approve the minutes of the April 18 open meeting.

Moved: Rizzo Seconded: Nicodemo

For: Nicodemo, Inguanti, Rizzo, Rodriguez, Vellis

Against:

Abstain: Fargo, Wester

Renovations

Joseph Sedlak of Sedco reported that work is almost done. He shared that the lighting is near completion, and that he is waiting on hardware for the doors. He shared that he found a good option for LED lighting in the fiction area.

Mayor (or Alternate)

No report.

Foundation

Mrs. Wester reported on the Gala, recapping its success. Over 200 guests attended, and BCB again sponsored the event. Sheila McPherson, the honoree, brought many guests and additionally donated \$5,000. There has been considerable positive feedback about the event. Ms. Wester acknowledged Mr. Rizzo and Mr. Hamer's efforts. Next year's Gala is scheduled for May 13. A cocktail hour reception is scheduled for June 23.

Legal

Mr. McCarthy said he would be speaking with Mr. Hamer and Mr. Rizzo about Sedco's payment application to ensure that the documentation for the project is all in order before the next payment is released. Mr. McCarthy also described the development of a punch list as a next step towards wrapping up the project.

Mr. McCarthy noted that the Union contract will be expiring at the end of this year. The plan is to in the Fall remind the union that the contract is expiring, so the contract can be settled before expiration.

9. Closed session

Motion: To go into closed session

Moved: Rizzo

Seconded: Kajouras

For: Fargo, Inguanti, Kajouras, Nicodimo, Rizzo, Rodriguez, Vellis, Wester

Against:

Abstain:

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Monday, May 16, 2016 at 7:56 PM in the Library to discuss contract matters and the legal report.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

10. Old Business

None

11. New Business

- Furnishings for the children's room
Motion: To authorize the expenditure of up to \$10,000 of capital funds for slat wall, end panels, and canopy for the children's room.
Moved: Kajouras Seconded: Fargo
For: Fargo, Inguanti, Kajouras, Nicodimo, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:

- Furnishings for adult areas
Motion: To authorize the expenditure of up to \$20,000 of capital funds for tables, chairs and other furnishings for the adult sections of the main floor or mezzanine.
Moved: Kajouras Seconded: Rizzo
For: Fargo, Inguanti, Kajouras, Nicodimo, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:


- Sedco payment application #2 (third payment) for \$54,735 will be tabled until there is a meeting between Mr. Hamer, Mr. McCarthy and Mr. Rizzo to review the application. Following this there will be a meeting of the Building Committee to determine payment.

11. Adjournment

Motion: To adjourn the meeting
Moved: Rizzo Seconded: Velliz
For: Fargo, Inguanti, Kajouras, Nicodimo, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:

There being no further business before the Board, the meeting was adjourned at 8:28 p.m.

Respectfully submitted,


Cori Verdino