

**Rutherford Public Library Board of Trustees
Minutes for April 20, 2011 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Brenda Fargo Ms. Nan Giblin Ms. Janice Glock Mayor John Hipp Ms. Pat Wester Ms. Ann Wilson (arrived at 7:30 p.m.)
Absent	Mr. Stephen Sacco Mr. Gerry Grenier
Staff Present	Mr. Judah Hamer, Director
Others present	Matt Toole – Boy Scout
Call to Order	The meeting was called to order at 7:00 p.m. by Pat Wester

2. Provisions of the Open Public Meetings Act

Ms. Glock read the provisions of the Open Public Meetings Act.

3. Hearing of Citizens

None.

4. President's Report

A. Agenda

Motion: *To amend and approve the Agenda to include an update on the Rutherford Public Library Foundation.*

Moved: Fargo Seconded: Glock
For: Fargo, Giblin, Glock, Hipp, Wester,

B. Approval of the Minutes

Motion: *To approve the Minutes of the March 16 meeting.*

Moved: Giblin Seconded: Glock
For: Fargo, Giblin, Glock, Wester,
Abstain: Hipp

C. Report of the President

Ms. Wester welcomed Mr. Hamer and spoke about his reception on April 27.

5. Friends of the Library

Approximately 50 Friends and Library patrons attended the reception for Mr. Hamer on April 16.

Vanessa Warner toured the Library building and made note of many pieces of art that are not being displayed. She asked if the Friends might use the art for an Art Auction fundraiser. Mr. Hamer will contact the Borough attorney to determine if that is a legal use of Library assets. Mr. Hamer will also sort through the art to be sure we don't give away anything of significance.

6. Correspondence

None

7. Report of the Director

Daniel O'Keefe of the South Bergenite will interview Mr. Hamer on April 21.

There are 22 candidates for the position of Library Assistant. Six will be interviewed.

One of our public access computers is broken. We will replace just the tower; hopefully, with XP software loaded on it.

Mr. Hamer spoke about the invoice for the recently repaired sump pump. There is some confusion regarding which entity is responsible for paying it.

8. Committee Reports

A. Building and Grounds

Ms. Glock noted that the daffodil bulbs planted by the Cub Scouts are blooming beautifully.

Mr. Sacco was absent, but submitted a written report which is summarized as follows:

- CCTV/Digital Recorder was installed. Quotes are being secured for additional cameras to monitor areas not now covered.
- Mr. Hamer is following up on the installation of additional outlets to meet the requirements of the recent Fire Inspection report. An extension to the deadline has been requested.
- The DPW is working on correcting the problem of non-working perimeter lights.
- The sump pump malfunctioned and was repaired at a cost of \$525.
- Thank you to Ms. Glock and the Garden Club for their work on cleaning up and beautifying the Library grounds.

B. Finance.

Motion: *To approve payment of bills enclosed in packet with a correction to remove an invoice from Susan Rappaport.*

Moved: Glock Seconded: Giblin
For: Fargo, Giblin, Glock, Hipp, Wester

C. Rutherford Public Library Foundation

Ms. Giblin met with Ms. Wester and Anne McCormack to discuss candidates for the RPL Foundation Board of Directors. The initial RPL Foundation Board will be comprised of 6 or 7 people who will work to develop the By-Laws and a Fundraising Plan. A potential RPL Foundation Board member should be aware of the Give/Get requirement (i.e., the member is expected to personally donate to the RPL Foundation, or to get donations from their networks).

There was a discussion of how and when money will be transferred from the Merrill Lynch account to the RPL Foundation.

Motion: *To move \$25,000 from the Collections Fund to the Lakeland checking account*

Moved: Giblin Seconded: Fargo

For: Fargo, Giblin, Glock, Hipp, Wester, Wilson

9. Other Reports

A. Mayor

The Mayor will be making an appointment for the open Library Trustee position in May.

10. Unfinished Business

Garbarini Associates will be doing the Library audit again this year.

11. New Business

Ms. Wilson asked that we commemorate Robert Slater who passed away last month. He was previously a member of the Library Board of Trustees and served as its President in 2002.

Ms. Glock reported that former Library Trustee Tom Yezerski's book has been published, and it received an outstanding review in the New York Times Sunday Book Review.

12. Executive Closed Session

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Wednesday, April 20, 2011 at 7:40 p.m. in the auditorium to discuss personnel issues and collective bargaining negotiations.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

Motion: *To go into Closed Session*

Moved: Giblin Seconded: Wilson

For: Fargo, Giblin, Glock, Hipp, Wester, Wilson

RETURN TO OPEN SESSION

The return to Open Session was at 8:10 p.m.

13. Adjournment

Motion: *To adjourn the meeting.*

Moved: Glock Seconded: Fargo

For: Fargo, Giblin, Glock, Hipp, Wester, Wilson

There being no further business before the Board, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Patricia Wester
President