

**Rutherford Public Library Board of Trustees
Minutes for April 15, 2019 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Wendy Armacost Ms. Julie Kajouras Mr. Anthony Nicodemo Mr. James Rizzo Ms. Monica Rodriguez Ms. Krista Vellis Ms. Pat Wester Mr. Palmer Yale
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Absent	Ms. Brenda Fargo
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Staff Present	Mr. Judah Hamer, Director
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Call to Order	The meeting was called to order at 7:02 p.m. by Ms. Kajouras
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2. Provisions of the Open Public Meetings Act

Ms. Wester read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda
Moved: Wester **Seconded:** Rizzo
For: Armacost, Kajouras, Nicodemo, Rizzo, Rodriguez, Vellis, Wester, Yale
Against:
Abstain:

B. Approval of the Minutes

Motion: To approve the minutes of the March 18, 2019 open meeting.

Moved: Wester **Seconded:** Rizzo

For: Armacost, Kajouras, Rodriguez, Vellis, Wester

Against:

Abstain: Nicodemo, Rizzo, Yale

4. Hearing of the citizens

Ms. Kajouras opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence

None

6. Director's Report

Mr. Hamer reported on firewall and operating system upgrades that are in progress, noting Rhoda Portugal's involvement in coordinating this work. He commented that the upgrades will be installed across the network in phases.

Mr. Hamer relayed that a major hardware failure on the coin-op machine has been repaired.

Mr. Hamer reviewed progress on: an initial garden clean-up led by Sherianne Herninko, advisor to the Jr. Honor Society, and the DPW's improvements to the Park Avenue and Plaza beds. He credited Steve Addeo and Bob Kakoleski with facilitating the DPW enhancements.

Mr. Hamer informed the Board that repairs are being made to one of the condensers that is part of the HVAC system.

Mr. Hamer highlighted his and the Library staff's role in planning and implementation of the Gala, commenting on marketing of and public relations related to the event.

Mr. Hamer closed his report by re-capping the Friends of the Library Edible Book Festival, noting strong level of participation.

7. Finance

Mr. Hamer commented on changes to the cost of the Intrepid pass. He also reviewed the scope and details of additions to the bills list.

Motion: To approve payment of bills enclosed in packet with additions.
Moved: Rizzo **Seconded:** Wester
For: Armacost, Kajouras, Nicodemo, Rizzo, Rodriguez, Vellis, Wester, Yale
Against:
Abstain:

8. Other reports:

Mayor (or Alternate) – No report.

Foundation – Reported above.

Legal – No Report.

9. Closed session

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Monday, April 15, 2019 at 7:28 PM in the Library to discuss a personnel matter.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

10. New Business

- Director compensation

Motion: To give a 3% salary increase to Library Director Judah Hamer, effective April 1, 2019 and to give a subsequent 3% salary increase to Mr. Hamer effective April 1, 2020.

Moved: Yale **Seconded:** Rizzo
For: Armacost, Kajouras, Nicodemo, Rizzo, Rodriguez, Vellis, Wester, Yale
Against:
Abstain:

- Annual audit

Motion: To approve the engagement of Ferraioli, Wielkotz, Cerullo and Cuva, P.A. to complete the audit for the Library at a cost not to exceed \$3,600.

Moved: Armacost **Seconded:** Rodriguez
For: Armacost, Kajouras, Nicodemo, Rizzo, Rodriguez, Vellis, Wester, Yale
Against:
Abstain:

11. Adjournment

Motion: To adjourn the meeting.

Moved: Rodriguez **Seconded:** Wester

For: Armacost, Kajouras, Nicodemo, Rizzo, Rodriguez, Vellis, Wester, Yale

Against:

Abstain:

There being no further business before the Board, the meeting was adjourned at 7:50 p.m.

Respectfully submitted,



Pat Wester