Rutherford Public Library Board of Trustees
Minutes for February 17, 2015 Meeting

Open Meeting

1. Roll Call

Trustees Present
Ms. Wendy Armacost
Ms. Rose Inguanti
Ms. Julie Kajouras
Mr. James Rizzo
Ms. Monica Rodriguez
Ms. Krista Vellis
Ms. Pat Wester

Absent
Mr. Jack Hurley

Staff Present
Mr. Judah Hamer, Director

Call to Order
The meeting was called to order at 7:09 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act
Ms. Armacost read the provisions of the Open Public Meetings Act.

3. Election of Officers

Motion: To approve the nomination and election of Rose Inguanti as President
Moved: Wester
Seconded: Rizzo
For: Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:

Motion: To approve the nomination and election of Julie Kajouras as Vice President
Moved: Wester
Seconded: Rizzo
For: Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:

Motion: To approve the nomination and election of Monica Rodriguez as Treasurer
Moved: Wester
Seconded: Rizzo
For: Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:

Motion: To approve the nomination and election of Wendy Armacost as Secretary
Moved: Wester
Seconded: Kajouras
For: Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:
4. President's Report

A. Agenda

Motion:  To approve the revised agenda
Moved:  Armacost    Seconded: Wester
For:  Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester
Against: 
Abstain: 

B. Approval of the Minutes

Motion:  To approve the minutes of the January 20 open meeting
Moved:  Armacost    Seconded: Kajouras
For:  Inguanti, Kajouras, Rizzo, Wester
Against: 
Abstain:  Armacost, Rodriguez, Vellis

Motion:  To approve the minutes of the January 20 closed meeting
Moved:  Wester    Seconded: Armacost
For:  Inguanti, Kajouras, Rizzo, Wester
Against: 
Abstain:  Armacost, Rodriguez, Vellis

Motion:  To approve the minutes of the February 12 open meeting
Moved:  Armacost    Seconded: Kajouras
For:  Armacost, Inguanti, Kajouras, Rodriguez, Wester
Against: 
Abstain:  Rizzo, Vellis

Motion:  To approve the minutes of the February 12 closed meeting
Moved:  Armacost    Seconded: Wester
For:  Armacost, Inguanti, Kajouras, Rodriguez, Wester
Against: 
Abstain:  Rizzo, Vellis

5. Hearing of Citizens

Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

6. Correspondence

An OPRA request for information on our construction bids was received from a data compilation firm. The information was provided. Mr. Hamer will prepare a request form that comes directly to the Library, rather than to the Borough, so we can control collection of fees for copying.
7. Director’s Report
Three fire inspections were completed. Some Exit signs need repair.

A sewer back up was fixed. The Borough will flush out sewers on Park Avenue and Chestnut Street to alleviate problems in the future.

Mr. Hamer conducted a staff meeting on February 5th to discuss relocation plans. He shared a task analysis that he prepared that is ready for implementation.

The Museum Pass program is underway. It covers 13 museums in NJ and NY. Public notification will be made via social media and our website.

The Library is still waiting to hear if it was awarded the StoryCorps grant of $2500.

8. Committee Reports

A. Finance
   Motion: To approve payment of bills enclosed in packet with three additions
   Moved: Rodriguez  Seconded: Rizzo
   For: Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester
   Against:
   Abstain:

9. Other Reports

   A. Mayor
      None.

   B. Foundation
      Invitations for the May gala have been mailed.

   C. Friends of the Library
      The Friends are planning an Edible Book Festival in late April. Attendees will vote and win prizes.

      The next book sale will be at the Labor Day Street Fair.

10. Old Business
     None.
11. New Business

A. Committee Assignments
Assignments were made for the Foundation, Finance, Personnel, Policy and Building committees. Mr. Hamer will prepare a list for distribution.

B. Legal Counsel
Motion: To appoint McCarthy & Jennerich as legal counsel in accordance with the following resolution.

RESOLUTION TO APPOINT LEGAL COUNSEL

WHEREAS, the Library Board has determined that it is in its best interest to retain the professional set forth in this Resolution; and

WHEREAS, the Library Board is familiar with the credentials of McCarthy & Jennerich and has previously found that they have the requisite professional expertise and experience to assist the Library; and

WHEREAS, the Library Board has previously appointed McCarthy & Jennerich as its Legal Counsel; and

WHEREAS, the Library Board seeks to enter an agreement to retain McCarthy & Jennerich for performance of professional services not to exceed the cost of $20,000 for the year 2015;

NOW, THEREFORE, BE IT RESOLVED that McCarthy & Jennerich is hereby authorized to serve as Legal Counsel for the Library.

Moved: Rizzo
Seconded: Wester
For: Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:

12. Adjournment

Motion: To adjourn the meeting
Moved: Armacost
Seconded: Wester
For: Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester

There being no further business before the Board, the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Rose Inguanti
President