

**Rutherford Public Library Board of Trustees
Minutes for February 11, 2019 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Wendy Armacost (on the phone) Ms. Julie Kajouras Mr. Anthony Nicodemo Mr. James Rizzo Ms. Pat Wester
Absent	Ms Brenda Fargo Ms. Monica Rodriguez Ms. Krista Vellis Mr. Palmer Yale
Staff Present	Mr. Judah Hamer, Director
Call to Order	The meeting was called to order at 7:10 p.m. by Ms. Kajouras

2. Provisions of the Open Public Meetings Act

Ms. Wester read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda with revisions
Moved: Wester **Seconded:** Rizzo
For: Armacost, Kajouras, Nicodemo, Rizzo, Wester
Against:
Abstain:

B. Approval of the Minutes

Motion: To approve the minutes of the January 28, 2019 open meeting.

Moved: Wester Seconded: Armacost

For: Armacost, Rizzo, Wester

Against:

Abstain: Nicodemo, Kajouras

4. Hearing of the citizens

Ms. Kajouras opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence

None

6. Director's Report

Mr. Hamer reported that the flooring installation for the auditorium was just scheduled for the first half of March. He also noted that a value-engineered estimate for installing vinyl plank flooring over the red tile in the basement hallway is \$2,200.

Mr. Hamer commented that he will work on costing out the replacement of the kitchenette and fitting up the old slop sink room on the main floor with a new sink and shelves. These are smaller-scale projects that could be handled outside of a larger second phase of renovations on the main floor.

Mr. Hamer related that the New Jersey minimum wage law has changed rates of pay, and that this may impact the hiring of Pages since the new rates could make these hires cost prohibitive. He said that outside of this title, the change in law will not have a major budgetary impact since other staff will likely reach the \$15 minimum wage level before it becomes mandatory. Mr. Hamer is in contact with the Borough Chief Financial Officer about the possibility of paying Pages the Federal Minimum Wage (\$7.50/hour).

Mr. Hamer is making progress on completion of the Annual State Report, which is required to qualify for State Aid, grants administered by the State Library, and BCCLS membership.

Mr. Hamer summarized an effort among BCCLS directors to connect with the County Workforce Development Board to explore the possibility of a collaborative approach to advancing programs and services for job seekers and career development.

Mr. Hamer pointed out that the Friends of the Library will be holding their annual Edible Book Festival on Saturday April 6, and that they will during the first weekend in May have the spring book sale.

7. Finance

Motion: To approve payment of bills enclosed in packet with additions.

Moved: Wester Seconded: Rizzo

For: Armacost, Kajouras, Nicodemo, Rizzo, Wester

Against:

Abstain:

8. Other reports:

Mayor (or Alternate) – No report.

Foundation – Save the date for the Gala and help sell tickets.

Legal – No Report.

9. Old Business

10. New Business

Ms. Kajouras reviewed the current composition of the Board sub-committees and conveyed that if anyone would like to change their assignment, please contact her.

11. Adjournment

Motion: To adjourn the meeting.

Moved: Nicodemo Seconded: Rizzo

For: Armacost, Kajouras, Nicodemo, Rizzo, Wester

Against:

Abstain:

There being no further business before the Board, the meeting was adjourned at 7:28 p.m.

Respectfully submitted,


Cori Verdino