

**Rutherford Public Library Board of Trustees
Minutes for December 19, 2016 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Wendy Armacost Ms. Julie Kajouras Ms. Rose Inguanti Mr. James Rizzo Ms. Monica Rodriguez Ms. Krista Vellis Ms. Pat Wester
Absent	Ms. Brenda Fargo Mr. Anthony Nicodemo
Staff Present	Mr. Judah Hamer, Director
Others present	None
Call to Order	The meeting was called to order at 7:02 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act

Ms. Armacost read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda
Moved: Armacost **Seconded:** Kajouras
For: Armacost, Kajouras, Inguanti, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:

B. Approval of the Minutes

Motion: To approve the minutes of the November 21, 2016 meeting
Moved: Wester **Seconded:** Kajouras
For: Armacost, Kajouras, Inguanti, Vellis, Wester
Against:
Abstain: Rizzo, Rodriguez

4. Hearing of the citizens

Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence

Mr. Hamer reported that resident Palmer Yale sent a letter of interest and his resume, indicating his interest in serving on the Library Board.

6. Director's Report

Mr. Hamer reported regarding an upcoming organization of material in the basement, such as extra shelving stock, excess old furniture, etc. He will work with the Library Monitors on sorting these items and identifying those that should be discarded.

Mr. Hamer reported on the annual ordering of replacement technology and accompanying software.

Mr. Hamer reviewed details relating to the sound insulation problem between the Director's office, the new bathrooms and the fiction area.

The meeting schedule for 2017 was distributed.

7. Committee Reports

A. Finance

Motion: To approve payment of bills enclosed in packet with additions
Moved: Rodriguez **Seconded:** Vellis
For: Armacost, Kajouras, Inguanti, Rizzo, Rodriguez, Vellis, Wester
Against:
Abstain:

8. Other reports:

Mayor (or Alternate) – No report

Foundation – No report

Legal – Mr. McCarthy reported Union negotiations will begin on Jan 3, 2017. He also reported on progress with Joe Sedlak on the renovation close-out documents.

9. Old Business

Ms. Wester thanked Ms. Inguanti for her years of service on the Board as well as being Board President. She also presented Mr. Hamer with a holiday card.

10. New Business

None

11. Adjournment

Motion: To adjourn the meeting

Moved: Wester **Seconded:** Kajouras

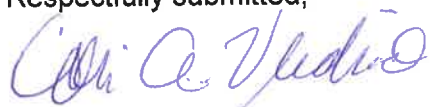
For: Armacost, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis, Wester

Against:

Abstain:

There being no further business before the Board, the meeting was adjourned at 7:22 p.m.

Respectfully submitted,



Cori Verdino