Rutherford Public Library Board of Trustees
Minutes for December 18, 2013 Meeting

Open Meeting

1. Roll Call

   Trustees Present
   Mr. Gerry Grenier
   Ms. Rose Inguanti
   Ms. Julie Kajouras
   Ms. Monica Rodriguez
   Ms. Krista Vellis
   Ms. Pat Wester

   Absent
   Ms. Wendy Armacost
   Ms. Brenda Fargo
   Mr. James Rizzo

   Staff Present
   Mr. Judah Hamer, Director

   Others present
   Mr. Jim McCarthy (arrived at 7:55 p.m.)

   Call to Order
   The meeting was called to order at 7:11 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act
   Mr. Hamer read the provisions of the Open Public Meetings Act.

3. President’s Report

   A. Agenda
   Motion: To approve the agenda with one addition
   Moved: Wester
   Seconded: Kajouras
   For: Grenier, Inguanti, Kajouras, Rodriguez, Vellis, Wester
   Against:
   Abstain:

   B. Approval of the Minutes
   Motion: To approve the minutes of the November 20 open meeting
   Moved: Rodriguez
   Seconded: Grenier
   For: Grenier, Inguanti, Kajouras, Rodriguez, Vellis
   Against:
   Abstain: Wester

   Motion: To approve the minutes of the November 20 closed meeting
   Moved: Grenier
   Seconded: Kajouras
   For: Grenier, Inguanti, Kajouras, Rodriguez, Vellis
   Against:
   Abstain: Wester
C. Report of the President
None.

4. Hearing of Citizens
Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence
None.

6. Director’s Report
AA Architects took the Library drawings from the 1950’s, 1970’s and the HVAC System. Contract negotiations are in the final stages.

In early January, we will be upgrading our print management system.

Mr. Hamer reported on a new BCCLS consortium to subscribe to online magazines. We are able to access 100 titles online without restrictions. By sharing the cost with 35 other libraries, we have a cost-effective way to transition as hard copy titles are phased out.

One of the main electrical panels was updated/retrofitted.

The Friends of the Library have approved the 2014 children’s programming budget.

7. Committee Reports

   A. Finance
      Motion: To approve payment of bills enclosed in packet with three additions
      Moved: Wester  Seconded: Kajouras
      For: Grenier, InguANTI, Kajouras, Rodriguez, Vellis, Wester
      Against:
      Abstain:

   B. Policy
      In Ms. Fargo’s absence, Mr. Hamer reported on the status of the proposed policy to limit patron’s access to media items to 10 per week. It was decided to test this is a practice first before putting it into a policy format.

8. Other Reports

   A. Mayor
      Ms. Vellis reported that the paving of Park Avenue will be postponed until the spring.

   B. Foundation
      Ms. Wester reported on the progress the Foundation made over the past year in raising its profile through successful events such as the Gala, Labor Day Street Fair and raffles. Planning for the next Gala is well underway.
New board members have brought new ideas, perspectives and energy to the organization. She noted the importance of cultivating new donors and board members who can assist in achieving the mission of fundraising for the Library.

The new President, Teresa Casadonte, brings critical leadership skills and a passion for our mission that will help us grow and build on our successes.

The following subcommittees have been established to help focus efforts and share responsibilities for the work ahead.

- Finance 
  - Gerry Grenier
- Donor and Trustee Recruitment 
  - Jim Rizzo
- Gala 
  - Cheryl Spadaro
- Events 
  - Anita Peterson
- Promotion/Public Relations 
  - Julie Kajouras and Krista Vellis
- By-Laws 
  - Pat Wester
- Nominating 
  - Teresa Casadonte
- Friends of the Library Liaison 
  - To be determined

Mr. Grenier reported there is a total of $38,000 in assets. There will be a promotional plan developed to boost on-line giving and participation in the Boiling Springs CAP program.

Ms. Wester requested that AA Architects provided renderings of the proposed Library improvements in time for the Gala.

9. Old Business
The contract with AA Architects is almost complete.

10. Executive Closed Session

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Wednesday, December 18, 2013 at 7:58 p.m. in the auditorium to discuss union negotiations.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

Motion: To go into Closed Session
Moved: Kajouras
Seconded: Grenier
For: Grenier, Inguanti, Kajouras, Rodriguez, Vellis, Wester
Against:
Abstain:

RETURN TO OPEN SESSION
The return to Open Session was at 8:18 p.m.
11. New Business
Ms. Inguanti formed a nominating committee to select new officers. The members are Ms. Wester, Ms. Rodriguez and Ms. Vellis.

Motion: To transfer $2,000 from the facilities budget to technical services
Moved: Grenier               Seconded: Wester
For: Grenier, Inguanti, Kajouras, Rodriguez, Vellis, Wester
Against:
Abstain:

Motion: To transfer $5,000 from the facilities budget to materials
Moved: Grenier               Seconded: Wester
For: Grenier, Inguanti, Kajouras, Rodriguez, Vellis, Wester
Against:
Abstain:

Motion: To authorize the President to sign a three year contract with supervisory and non-supervisory bargaining units of CWA Local 1031 reflecting a 2% increase together with other benefits and including the elimination of step increases
Moved: Grenier               Seconded: Vellis
For: Grenier, Inguanti, Kajouras, Rodriguez, Vellis, Wester
Against:
Abstain:

Ms. Inguanti presented Mr. Grenier a plaque commemorating his five years of service on the Board. Ms. Wester commented on the intelligent and thoughtful perspective Mr. Grenier brought to the Board. Mr. Grenier expressed his appreciation for the privilege of serving and complimented Mr. Hamer on the work he has done during his tenure thus far.

12. Adjournment

Motion: To adjourn the meeting
Moved: Kajouras               Seconded: Vellis
For: Grenier, Inguanti, Kajouras, Rodriguez, Vellis, Wester

There being no further business before the Board, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Rose Inguanti
President