Rutherford Public Library Board of Trustees
Minutes for November 20, 2013 Meeting

Open Meeting

1. Roll Call

Trustees Present
Ms. Brenda Fargo
Mr. Gerry Grenier (arrived at 7:17 p.m.)
Ms. Rose Inguanti
Ms. Julie Kajouras
Mr. James Rizzo (arrived at 7:45 p.m.)
Ms. Monica Rodriguez
Ms. Krista Vellis

Absent
Ms. Wendy Armacost
Ms. Pat Wester

Staff Present
Mr. Judah Hamer, Director

Others present
Mr. Jim McCarthy

Call to Order
The meeting was called to order at 7:13 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act
Mr. Hamer read the provisions of the Open Public Meetings Act.

3. President’s Report

A. Agenda

Motion: To approve the agenda
Moved: Fargo Seconded: Kajouras
For: Fargo, Inguanti, Kajouras, Rodriguez, Vellis
Against: 
Abstain: 

B. Approval of the Minutes

Motion: To approve the minutes of the October 16 open meeting
Moved: Kajouras Seconded: Fargo
For: Fargo, Inguanti, Kajouras, Rodriguez
Against: 
Abstain: Vellis
Motion: To approve the minutes of the October 16 closed meeting with one correction
Moved: Rodriguez           Seconded: Kajouras
For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez
Against: Vellis

C. Report of the President
None.

4. Hearing of Citizens
Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence
None.

6. Director’s Report
Mr. Hamer reported that the staff development day went very well. Topics included audio books, e-books, cross training and library databases.

PC upgrades were completed with BCCLS. Library staff did the back-ups and software re-installation.

The Friends of the Library are purchasing a 60 inch TV for Movie Nights and other programs.

A bill for nearly $6,000 was received for all of the lighting ballasts replaced since June. The cost is covered by funds not expended this year for painting and the HVAC maintenance contract.

7. Committee Reports

A. Finance
Motion: To approve payment of bills enclosed in packet with 5 additions
Moved: Vellis           Seconded: Kajouras
For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Vellis
Against:
Abstain:

Mr. Grenier reported that he and Mr. Rizzo have scheduled a meeting with our investment advisors and may consider making a change to another advisor.

Unspent funds in this year’s budget include $5,000 for the design plan, $6,000 for HVAC and $7,000 for painting. Some of these funds may be used to upgrade the outdated electrical panel.
8. Other Reports

A. Mayor
   None.

B. Foundation
   Mr. Hamer reported on the Foundation's annual meeting. He referenced the new officers, sub-committees and Gala planning.

C. Legal
   Mr. McCarthy reported on the status of the AA Architects contract. There is an issue relating to the indemnity clause. There was a brief discussion and suggested resolutions regarding this issue.

9. Executive Closed Session

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Wednesday, November 20, 2013 at 7:42 p.m. in the auditorium to discuss union negotiations.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

   Motion: To go into Closed Session
   Moved: Kajouras   Seconded: Fargo
   For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Vellis
   Against:
   Abstain:

RETURN TO OPEN SESSION
The return to Open Session was at 7:50 p.m.

10. Old Business
    None.
11. New Business

Motion: To have the Board attorney and Finance Committee draft an opinion on investment policies
Moved: Fargo              Seconded: Vellis
For: Fargo, Grenier, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis
Against: Abstain

Mr. Grenier suggested that selected staff members attend the American Library Association Midwinter Conference in Philadelphia.

12. Adjournment

Motion: To adjourn the meeting
Moved: Vellis              Seconded: Kajouras
For: Fargo, Grenier, Inguanti, Kajouras, Rizzo, Rodriguez, Vellis

There being no further business before the Board, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Rose Inguanti
President