

**Rutherford Public Library Board of Trustees
Minutes for November 20, 2013 Meeting**

Open Meeting

1. Roll Call

Trustees Present	Ms. Brenda Fargo Mr. Gerry Grenier (arrived at 7:17 p.m.) Ms. Rose Inguanti Ms. Julie Kajouras Mr. James Rizzo (arrived at 7:45 p.m.) Ms. Monica Rodriguez Ms. Krista Vellis
Absent	Ms. Wendy Armacost Ms. Pat Wester
Staff Present	Mr. Judah Hamer, Director
Others present	Mr. Jim McCarthy
Call to Order	The meeting was called to order at 7:13 p.m. by Ms. Inguanti

2. Provisions of the Open Public Meetings Act
Mr. Hamer read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: *To approve the agenda*
Moved: Fargo **Seconded:** Kajouras
For: Fargo, Inguanti, Kajouras, Rodriguez, Vellis
Against:
Abstain:

B. Approval of the Minutes

Motion: *To approve the minutes of the October 16 open meeting*
Moved: Kajouras **Seconded:** Fargo
For: Fargo, Inguanti, Kajouras, Rodriguez
Against:
Abstain: Vellis

Motion: *To approve the minutes of the October 16 closed meeting with one correction*
Moved: Rodriguez **Seconded:** Kajouras
For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez
Against:
Abstain: Vellis

C. Report of the President
None.

4. Hearing of Citizens

Ms. Inguanti opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence

None.

6. Director's Report

Mr. Hamer reported that the staff development day went very well. Topics included audio books, e-books, cross training and library databases.

PC upgrades were completed with BCCLS. Library staff did the back-ups and software re-installation.

The Friends of the Library are purchasing a 60 inch TV for Movie Nights and other programs.

A bill for nearly \$6,000 was received for all of the lighting ballasts replaced since June. The cost is covered by funds not expended this year for painting and the HVAC maintenance contract.

7. Committee Reports

A. Finance

Motion: *To approve payment of bills enclosed in packet with 5 additions*

Moved: Vellis **Seconded:** Kajouras
For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Vellis
Against:
Abstain:

Mr. Grenier reported that he and Mr. Rizzo have scheduled a meeting with our investment advisors and may consider making a change to another advisor.

Unspent funds in this year's budget include \$5,000 for the design plan, \$6,000 for HVAC and \$7,000 for painting. Some of these funds may be used to upgrade the outdated electrical panel.

8. Other Reports

A. Mayor

None.

B. Foundation

Mr. Hamer reported on the Foundation's annual meeting. He referenced the new officers, sub-committees and Gala planning.

C. Legal

Mr. McCarthy reported on the status of the AA Architects contract. There is an issue relating to the indemnity clause. There was a brief discussion and suggested resolutions regarding this issue.

9. Executive Closed Session

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Wednesday, November 20, 2013 at 7:42 p.m. in the auditorium to discuss union negotiations.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

Motion: *To go into Closed Session*

Moved: Kajouras Seconded: Fargo

For: Fargo, Grenier, Inguanti, Kajouras, Rodriguez, Vellis

Against:

Abstain:

RETURN TO OPEN SESSION

The return to Open Session was at 7:50 p.m.

10. Old Business

None.

