

**Rutherford Public Library Board of Trustees  
Minutes for March 20, 2023 Meeting**

**Open Meeting Held: Library Auditorium  
Optional Zoom Meeting ID 842 9475 4177 & Password 974544**

**1. Roll Call**

Trustees Present	Ms. Wendy Armacost Ms. Kristie Damell - Zoom Ms. Brenda Fargo - Zoom Ms. Stephanie Kivich - Zoom Mr. Jimmy Rizzo - Zoom Ms. Monica Rodriguez Ms. Krista Vellis - Zoom Mr. Palmer Yale - Zoom
Absent	Ms. Kat Fanning
Staff Present	Ms. Gretchen Corsillo
Others Present	Ms. Susan Quatrone
Call to Order	The meeting was called to order at 7:04 p.m. by Ms. Armacost

**2. Provisions of the Open Public Meetings Act**

Ms. Armacost read the provisions of the Open Public Meetings Act.

**3. President's Report**

**A. Agenda**

**Motion:** To approve the agenda  
**Moved:** Yale                      **Seconded:** Fargo  
**For:** Armacost, Damell, Fargo, Kivich, Rizzo, Rodriguez, Vellis, Yale  
**Against:**  
**Abstain:**

**B. Approval of the minutes**

**Motion:** To approve the minutes of the February 27, 2023 open meeting  
**Moved:** Rizzo                      **Seconded:** Fargo  
**For:** Armacost, Damell, Fargo, Rodriguez, Vellis  
**Against:**  
**Abstain:** Kivich, Rizzo, Yale

**4. Hearing of the citizens**

Ms. Armacost opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

## 5. Correspondence – none

## 6. Director's Report

Ms. Corsillo reported:

- Ms. Corsillo completed our State Aid Report. We will find out in the fall how much aid we'll receive.
- We may want to double check the FDIC insured amount in the library's operating account. Mr. Rizzo reported we are covered for 250K per signer. In this month's bills list, there is one check for Baker & Taylor written in at the bottom. This is not a new payment, but rather a reissue of a check from 2022 that appears to have been lost in the mail. The reissue will count against last year's budget.
- Friends of the Library - Mini Golf was a huge success and raised about \$10,000. Family Day could be even bigger next time. Maybe have food trucks outside. People have joined Friends due to this event. Booksale will be the same weekend as tree fest in Lincoln Park, April 21-24<sup>th</sup>. Donations will be accepted April 1-15<sup>th</sup>.
- Foundation – Gala is this Saturday, honoring Pat Wester.
- Facilities – Ms. Corsillo and Ms. Armacost met with Mayor Nunziato, Steve Addeo, Borough Administrator Bob Kakoleski, and Councilwoman Del Rey-Cone about a short-term plan for the courtyard. Eventually the goal is to make it more accessible, but this will be very costly. Stonefield Engineering will be doing a cleanup on April 21 and pledged \$500. DPW is putting in \$1,000 for dirt and plantings. Stonefield is willing to do 2 days if necessary – it may take a full day to clean the space up before new items are planted.
- New Welcome Mural was installed on March 12<sup>th</sup>. This idea came out of the Strategic Plan. People were interested in seeing more art in the Library and a more visually welcoming atmosphere. We've received great feedback so far.

## 7. Committee Reports

### A. Finance

**Motion:** To approve payment of bills enclosed in packet, with additions

Moved: Rizzo      Seconded: Kivich

For: Armacost, Damell, Fargo, Kivich, Rizzo, Rodriguez, Vellis, Yale

Against:

Abstain:

Cash in the BCB bank account was moved to get better interest, but there needs to be a motion of the board to do that, so it was moved back. We are researching where the municipal funds can be held. At BCB we want to be sure that there are two people signing off on everything.

**B. Buildings/Grounds** – No report

**C. Foundation** – Gala has about 240 guests attending.

**D. By-Laws** – No report

**E. Public Relations** – No report

**F. Strategic Planning** – Ms. Bogosian – photo opportunity to make the strategic plan more widely known.

**G. Nominating** – No report

**H. Personnel** – No Report

**I. Mayor/Alternate** – No report

**J. Superintendent/Alternate** – No report

**K. Legal** – Report in Old Business.

## **8. Old Business**

- Search for Legal Counsel

Ms. Rodriguez, Ms. Armacost, and Ms. Corsillo are meeting with Dave LaPorta this week and will come back to the meeting next month with a recommendation.

Mr. Rizzo asked if Mr. McCarthy has officially resigned. Ms. Armacost said that she had a conversation with him, but we need to get a letter of resignation from him.

## **9. New Business**

- None

## **10. Adjournment**

**Motion:** To adjourn the meeting.

Moved: Damell                      Seconded: Rodriguez

For: Armacost, Damell, Fargo, Kivich, Rizzo, Rodriguez, Vellis, Yale

Against:

Abstain:

There being no further business before the Board, the meeting was adjourned at 7:23 p.m.

Respectfully submitted,

*Cori Verdino*

Next Meeting: Monday, April 17, 2023 at 7:00pm