

**Rutherford Public Library Board of Trustees
Minutes for February 27, 2023 Meeting**

**Open Meeting Held on Zoom due to weather.
Zoom Meeting ID 842 9475 4177 & Password 974544**

1. Roll Call

Trustees Present	Ms. Wendy Armacost Ms. Kristie Damell Ms. Kat Fanning Ms. Brenda Fargo Ms. Monica Rodriguez Ms. Krista Vellis
Absent	Ms. Stephanie Kivich Mr. Jimmy Rizzo Mr. Palmer Yale
Staff Present	Ms. Gretchen Corsillo
Others Present	None
Call to Order	The meeting was called to order at 7:02 p.m. by Ms. Armacost

2. Provisions of the Open Public Meetings Act

Ms. Vellis read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda
Moved: Fargo **Seconded:** Rodriguez
For: Armacost, Damell, Fanning, Fargo, Rodriguez, Vellis
Against:
Abstain:

B. Approval of the minutes

Motion: To approve the minutes of the January 23, 2023 open meeting, with date correction
Moved: Rodriguez **Seconded:** Fargo
For: Armacost, Fargo, Rodriguez
Against:
Abstain: Damell, Fanning, Vellis

Motion: To approve the minutes of the January 23, 2023 closed meeting.
Moved: Rodriguez **Seconded:** Vellis
For: Armacost, Fargo, Rodriguez
Against:

- B. Buildings/Grounds** – Stonefield Engineering came to the Green Teem and wants to do a service project for their annual volunteer day. They would like to work on the Library courtyard. They might be able to do a basic plan for it. Rutgers might still be doing something more long term. Ms. Armacost is meeting with Borough, Library and Stonefield. They'd like to do it the Friday before Earth Day. Ms. Rodriguez mentioned The Rutherford Garden Club – much of their focus is on the community garden, but maybe people would go to a cleanup day at the Library.
- C. Foundation** – Gala ticket sales are going really well. Honoring Pat Wester this year. She also re-joined the Foundation. Great prizes and silent auction items. 50/50 tickets \$20 each.
- D. By-Laws** – No report
- E. Public Relations** – Anniversary next year will be 130 years. Might want to start a committee and start thinking about it.
- F. Strategic Planning** – The plan is on the website now. It's going to be in the monthly newsletter. Trying to figure out the bigger launch of it. Social Media, etc. We have some nice glossy printed versions. Ms. Corsillo will reach out to Kim Bogosian to help.
- G. Nominating** – No report
- H. Personnel** – No Report
- I. Mayor/Alternate** – No report
- J. Superintendent/Alternate** – Summer programs are going to be announced soon.
- K. Legal** – No report.

8. Old Business

- Committee Assignments
 - Buliding & Grounds – Armacost, Kivich, Rizzo
 - By-Laws – Armacost, Fargo, Rodriguez (chair), Yale
 - Foundation – Armacost, Rizzo, Vellis, Yale
 - Policies – Armacost, Damell, Kivich, Rodriguez
 - Anniversary Celebration – Armacost, Kivich
 - Strategic Planning – Armacost, Fargo, Rodriguez
 - Nominating – Armacost, Fargo (chair), Rodriguez
 - Personnel – Armacost, Damell, Yale (chair)

9. New Business

- Review of Teen Space conceptual drawings
 - o Chuck Olivo put together the conceptual drawings for the Foundation for the Teen Space. Ms. Corsillo asked if anyone had any thoughts on it. Ms. Armacost stated that the final decisions will be made by the Library Board. Furniture should probably be more hard-wearing. We will look into other teen spaces to see what has worked well. Maybe the High School would lend student's art to help decorate the space.

- Search for Legal Counsel
 - o Mr. McCarthy has become very busy and we need to find a new legal counsel. Looking at other possible attorneys.

10. Adjournment

Motion: To adjourn the meeting.

Moved: Rodriguez Seconded: Fargo

For: Armacost, Damell, Fanning, Fargo, Rodriguez

Against:

Abstain:

There being no further business before the Board, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Cori Verdino

Next Meeting: Monday, March 20, 2023 at 7:00pm