1. Roll Call

Trustees Present
- Ms. Wendy Armacost
- Ms. Kristie Damell
- Ms. Kat Fanning
- Ms. Brenda Fargo
- Ms. Monica Rodriguez
- Ms. Krista Vellis

Absent
- Ms. Stephanie Kivich
- Mr. Jimmy Rizzo
- Mr. Palmer Yale

Staff Present
- Ms. Gretchen Corsillo

Others Present
- None

Call to Order
The meeting was called to order at 7:02 p.m. by Ms. Armacost

2. Provisions of the Open Public Meetings Act

Ms. Vellis read the provisions of the Open Public Meetings Act.

3. President’s Report

A. Agenda

Motion: To approve the agenda
Moved: Fargo Seconded: Rodriguez
For: Armacost, Damell, Fanning, Fargo, Rodriguez, Vellis
Against:
Abstain:

B. Approval of the minutes

Motion: To approve the minutes of the January 23, 2023 open meeting, with date correction
Moved: Rodriguez Seconded: Fargo
For: Armacost, Fargo, Rodriguez
Against:
Abstain: Damell, Fanning, Vellis

Motion: To approve the minutes of the January 23, 2023 closed meeting.
Moved: Rodriguez Seconded: Vellis
For: Armacost, Fargo, Rodriguez
Against:
Ms. Armacost and Ms. Corsillo presented the budget to the Borough. Seems like it’s a tight year this year, so we may not get the entire request.

4. Hearing of the citizens

Ms. Armacost opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence – none

6. Director’s Report

Ms. Corsillo reported:

– Finance – budget hearing. Check received today for January from the Borough, and February should arrive this week. LibraryLinkNJ has a new grant program called Level Up Your Library. The funding has to go towards expanding something that you are already doing. Ms. Corsillo has applied for a $2,000 grant to expand our tech lending program into a full library of things. Expansion of hotspots, Chromebooks, etc. Even if we are turned down, this is something she would like to do eventually.
– Friends - Fundraising – mini golf advanced tickets are sold out. They have already broken $10,000 raised, which is the most ever. There will be some tickets available at the door. The spring book sale will be the weekend of April 21.
– Foundation – the Gala ticket sales are doing well and selling quickly. 50/50 tickets will go on sale once the arrive from the printer.
– Mobile printing is live. There are three ways to use it - App, upload to website or email it to the printer. All three options can be done on site or off.
– State CAPES grant – we had an archivist to look at the maps in February at the request of the Borough. They are in better shape than we thought they would be in. They do cover more than just Rutherford. Lyndhurst, Passaic, Hasbrouck Heights, etc. There is some historical value. Some go back to 1870s. Her final report will be done soon.
– At the request of the Borough Administrator, Ms. Corsillo purchased a box and a folder for the Rutherfurd land deed. It will be transferred out of frame and in the box by Ms. Fanning, which is safer storage. We are looking at having a reproduction done and maybe a long-term loan to Rutgers. We don’t have the facilities to house it properly.
– Programming – for the first time we will have Teens and Adults added to summer reading this year. We are looking at other reading clubs to see what has worked and what hasn’t in the past. Maybe some kind of giveaways or swag etc. Different kinds of cool bookmarks was a suggestion.

7. Committee Reports

A. Finance

Motion: To approve payment of bills enclosed in packet, with additions
Moved: Vellis Seconded: Fargo
For: Armacost, Damell, Fanning, Fargo, Rodriguez, Vellis
Against:
Abstain:
B. Buildings/Grounds – Stonefield Engineering came to the Green Teem and wants to do a service project for their annual volunteer day. They would like to work on the Library courtyard. They might be able to do a basic plan for it. Rutgers might still be doing something more long term. Ms. Armacost is meeting with Borough, Library and Stonefield. They’d like to do it the Friday before Earth Day. Ms. Rodriguez mentioned The Rutherford Garden Club – much of their focus is on the community garden, but maybe people would go to a cleanup day at the Library.

C. Foundation – Gala ticket sales are going really well. Honoring Pat Wester this year. She also re-joined the Foundation. Great prizes and silent auction items. 50/50 tickets $20 each.

D. By-Laws – No report

E. Public Relations – Anniversary next year will be 130 years. Might want to start a committee and start thinking about it.

F. Strategic Planning – The plan is on the website now. It’s going to be in the monthly newsletter. Trying to figure out the bigger launch of it. Social Media, etc. We have some nice glossy printed versions. Ms. Corsillo will reach out to Kim Bogosian to help.

G. Nominating – No report

H. Personnel – No Report

I. Mayor/Alternate – No report

J. Superintendent/Alternate – Summer programs are going to be announced soon.

K. Legal – No report.

8. Old Business
   - Committee Assignments
     Building & Grounds – Armacost, Kivich, Rizzo
     By-Laws – Armacost, Fargo, Rodriguez (chair), Yale
     Foundation – Armacost, Rizzo, Vellis, Yale
     Policies – Armacost, Damell, Kivich, Rodriguez
     Anniversary Celebration – Armacost, Kivich
     Strategic Planning – Armacost, Fargo, Rodriguez
     Nominating – Armacost, Fargo (chair), Rodriguez
     Personnel – Armacost, Damell, Yale (chair)

9. New Business
   - Review of Teen Space conceptual drawings
     o Chuck Olivo put together the conceptual drawings for the Foundation for the Teen Space. Ms. Corsillo asked if anyone had any thoughts on it. Ms. Armacost stated that the final decisions will be made by the Library Board. Furniture should probably be more hard-wearing. We will look into other teen spaces to see what has worked well. Maybe the High School would lend student’s art to help decorate the space.
- Search for Legal Counsel
  o Mr. McCarthy has become very busy and we need to find a new legal counsel. Looking at other possible attorneys.

10. **Adjournment**

   **Motion:** To adjourn the meeting.
   Moved: Rodriguez    Seconded: Fargo
   For: Armacost, Damell, Fanning, Fargo, Rodriguez
   Against: 
   Abstain:

   There being no further business before the Board, the meeting was adjourned at 8:03 p.m.

   Respectfully submitted,

   *Cori Verdino*

   Next Meeting: Monday, March 20, 2023 at 7:00pm