

**Rutherford Public Library Board of Trustees  
Minutes for July 20, 2020 Meeting**

**Open Meeting Held: Library Auditorium & Zoom Meeting**

**1. Roll Call**

Trustees Present	Ms. Wendy Armacost - Zoom Ms. Brenda Fargo - Zoom Ms. Julie Kajouras Mr. Anthony Nicodemo - Zoom Ms. Monica Rodriguez - Zoom Ms. Krista Vellis - Zoom Ms. Pat Wester Mr. Palmer Yale
Absent	Mr. Jimmy Rizzo
Staff Present	Mr. Judah Hamer, Director
Others Present	Mr. James McCarthy
Call to Order	The meeting was called to order at 7:05 p.m. by Ms. Kajouras.

**2. Provisions of the Open Public Meetings Act**

Ms. Wester read the provisions of the Open Public Meetings Act.

**3. President's Report**

**A. Agenda**

**Motion:** To approve the agenda with revisions  
**Moved:** Yale                      **Seconded:** Armacost  
**For:** Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Vellis, Wester, Yale  
**Against:**  
**Abstain:**

**B. Approval of the minutes**

**Motion:** To approve the minutes of the July 13, 2020 open meeting, with edits  
**Moved:** Wester                      **Seconded:** Vellis  
**For:** Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Wester, Yale  
**Against:**  
**Abstain:** Vellis

**C. Approval of the closed meeting minutes**

**Motion:** To approve the minutes of the July 13, 2020 closed meeting.  
**Moved:** Rodriguez                      **Seconded:** Yale

For: Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Wester, Yale  
Against:  
Abstain: Vellis

#### 4. Hearing of the citizens

Ms. Kajouras opened the hearing of the citizens. No one chose to speak, so the hearing was closed.

#### 5. Correspondence – None

#### 6. Finance

**Motion:** To approve payment of bills enclosed in packet.  
**Moved:** Armacost      **Seconded:** Wester  
**For:** Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Vellis, Wester, Yale  
**Against:**  
**Abstain:**

#### 7. Old Business

- Shelving (main floor, circulation and staff offices, new self-serve hold areas)

**Motion:** To authorize an additional amount of up to \$20,000 towards the total main floor shelving project, which includes the main floor, circulation and staff offices, and self-serve hold areas.  
**Moved:** Armacost      **Seconded:** Vellis  
**For:** Armacost, Fargo, Kajouras, Rodriguez, Vellis, Wester, Yale  
**Against:**  
**Abstain:** Nicodemo

#### 8. New Business

- Search Committee Report
  - o Mr. McCarthy reported that he spoke with the Mayor regarding the Borough's financial position. Due to Covid-19, Borough expenditures are high.
  - o Mayor would like to meet with the Library Board to discuss.
  - o Discussion ensued regarding the role of the Library Board in hiring. It was clarified that the governance of the library – including hiring – is up to the Board.
  - o Ms. Rodriguez asked how much over 1/3 mil was in the budget for 2020. \$1,146,000 is the total budget per Mr. Hamer. 1/3 mil is \$1,028,000. The Borough budgeted an additional \$118,000 for 2020. Roughly 10% down from 2019.
- Salary range for the new Library Director – tabled

#### 9. Closed Session

WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Monday, July 20, 2020 at 7:32 PM in the Library to discuss a personnel matter.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

**Motion:** To go into closed session.

Moved: Wester                      Seconded: Armacost

For: Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Vellis, Wester, Yale

Against:

Abstain:

## 10. Adjournment

**Motion:** To adjourn the meeting.

Moved: Wester                      Seconded: Vellis

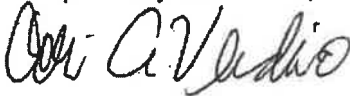
For: Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Vellis, Wester, Yale

Against:

Abstain:

There being no further business before the Board, the meeting was adjourned at 7:51 p.m.

Respectfully submitted,



Cori Verdino