Rutherford Public Library Board of Trustees
Minutes for July 20, 2020 Meeting

Open Meeting Held: Library Auditorium & Zoom Meeting

1. Roll Call

   Trustees Present  Ms. Wendy Armacost - Zoom
                     Ms. Brenda Fargo - Zoom
                     Ms. Julie Kajouras
                     Mr. Anthony Nicodemo - Zoom
                     Ms. Monica Rodriguez - Zoom
                     Ms. Krista Vellis - Zoom
                     Ms. Pat Wester
                     Mr. Palmer Yale

   Absent           Mr. Jimmy Rizzo

   Staff Present    Mr. Judah Hamer, Director

   Others Present   Mr. James McCarthy

   Call to Order    The meeting was called to order at 7:05 p.m. by Ms. Kajouras.

2. Provisions of the Open Public Meetings Act

   Ms. Wester read the provisions of the Open Public Meetings Act.

3. President's Report

   A. Agenda
      Motion: To approve the agenda with revisions
      Moved:  Yale  Seconded: Armacost
      For:    Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Vellis, Wester, Yale
      Against:
      Abstain:

   B. Approval of the minutes
      Motion: To approve the minutes of the July 13, 2020 open meeting, with edits
      Moved:  Wester  Seconded: Vellis
      For:    Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Wester, Yale
      Against:
      Abstain: Vellis

   C. Approval of the closed meeting minutes
      Motion: To approve the minutes of the July 13, 2020 closed meeting.
      Moved:  Rodriguez  Seconded: Yale
4. Hearing of the citizens

Ms. Kajouras opened the hearing of the citizens. No one chose to speak, so the hearing was closed.

5. Correspondence – None

6. Finance

**Motion:** To approve payment of bills enclosed in packet.
**Moved:** Armacost **Seconded:** Wester
**For:** Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Vellis, Wester, Yale
**Against:**
**Abstain:**

7. Old Business

- Shelving (main floor, circulation and staff offices, new self-serve hold areas)

**Motion:** To authorize an additional amount of up to $20,000 towards the total main floor shelving project, which includes the main floor, circulation and staff offices, and self-serve hold areas.
**Moved:** Armacost **Seconded:** Vellis
**For:** Armacost, Fargo, Kajouras, Rodriguez, Vellis, Wester, Yale
**Against:**
**Abstain:** Nicodemo

8. New Business

- Search Committee Report
  - Mr. McCarthy reported that he spoke with the Mayor regarding the Borough’s financial position. Due to Covid-19, Borough expenditures are high.
  - Mayor would like to meet with the Library Board to discuss.
  - Discussion ensued regarding the role of the Library Board in hiring. It was clarified that the governance of the library – including hiring – is up to the Board.
  - Ms. Rodriguez asked how much over 1/3 mil was in the budget for 2020. $1,146,000 is the total budget per Mr. Hamer. 1/3 mil is $1,028,000. The Borough budgeted an additional $118,000 for 2020. Roughly 10% down from 2019.

- Salary range for the new Library Director – tabled

9. Closed Session
WHEREAS, the "Open Public Meetings Act" requires that a public body adopt a resolution at an open meeting before going into closed session to discuss a matter which excludes the public as permitted under Section 7b;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees will hold a closed meeting on Monday, July 20, 2020 at 7:32 PM in the Library to discuss a personnel matter.

BE IT FURTHER RESOLVED, that the outcome of this discussion will be disclosed to the public when there is no further need for confidentiality.

Motion: To go into closed session.
Moved: Wester Seconded: Armacost
For: Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Vellis, Wester, Yale
Against:
Abstain:

10. Adjournment

Motion: To adjourn the meeting.
Moved: Wester Seconded: Vellis
For: Armacost, Fargo, Kajouras, Nicodemo, Rodriguez, Vellis, Wester, Yale
Against:
Abstain:

There being no further business before the Board, the meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Cori Verdino