

Rutherford Public Library Board of Trustees
Minutes for September 19, 2022 Meeting
Library Auditorium
Optional Zoom Meeting ID 842 9475 4177 & Password 974544

Open Meeting

1. Roll Call

Trustees Present	Ms. Wendy Armacost Ms. Kristie Damell – via Zoom Ms. Kat Fanning – via Zoom Ms. Brenda Fargo – via Zoom Ms. Stephanie Kivich Mr. Jimmy Rizzo – via Zoom Ms. Krista Vellis – via Zoom Mr. Palmer Yale – via Zoom
Absent	Ms. Monica Rodriguez
Staff Present	Ms. Gretchen Corsillo
Others Present	Mr. Ray Guzman – via Zoom
Call to Order	The meeting was called to order at 7:00 p.m. by Ms. Armacost

2. Provisions of the Open Public Meetings Act

Ms. Vellis read the provisions of the Open Public Meetings Act.

3. President's Report

A. Agenda

Motion: To approve the agenda
Moved: Fargo **Seconded:** Yale
For: Armacost, Damell, Fanning, Fargo, Kivich, Rizzo, Vellis, Yale
Against:
Abstain:

B. Approval of the minutes

Motion: To approve the minutes of the August 15, 2022, open meeting.
Moved: Vellis **Seconded:** Yale
For: Armacost, Damell, Kivich, Yale
Against:
Abstain: Fanning, Fargo, Rizzo, Vellis

Motion: To approve the minutes of the September 7, 2022, open special meeting.
Moved: Fargo **Seconded:** Vellis
For: Armacost, Fargo, Kivich, Rizzo, Vellis, Yale
Against:

Abstain: Damell, Fanning

Motion: To approve the minutes of the September 7, 2022, closed special meeting.

Moved: Vellis Seconded: Yale

For: Armacost, Fargo, Kivich, Rizzo, Vellis, Yale

Against:

Abstain: Damell, Fanning

4. Hearing of the citizens

Ms. Armacost opened the hearing of the citizens. As no citizens were present to speak, the hearing was closed.

5. Correspondence – none

6. Director's Report

Ms. Corsillo reported:

- Finance – Finished the 2021 Audit. Everything looks fine. Should have a draft to review for October. Issues that came up in 2020's audit have been rectified.
- Friends of the Library – Library Mini Golf fundraiser is officially scheduled for Friday, March 3 (adults only) and Saturday March 4th for families. They are working on getting sponsors. BCB will be one of the title sponsors. We will probably need to close early on Friday and that Saturday for regular hours. The Friends are working on obtaining sponsors, and the company will handle setup and logistics.
- Community Outreach – Table at Rutherford Day with the Friends as well. Teasing mini golf and their book sale in October. Because September is Library Card Sign-up Month, we'll register people for library cards.
- School supply drive – In August we hosted a school supply drive with Blue Foundry Bank. We had generous participation from our patrons. 70 low-income kids in the Oranges got supplies.
- Technology – We will be starting to implement our new website once summer reading is done and off the website. It will take about 8 weeks.
- NJ Health Connect with iPads – program is ending this month. Thought we would be able to keep the content on the iPads, but they are wiping them. We will still have the iPads, but we aren't sure what we will be doing with them. Possibly a library catalog upstairs on the mezzanine.
- New BCCLS catalog - will be coming out soon, then the new app will be launching. Looks much more user friendly. It's a long overdue change. They are still beta testing.
- Personnel and Professional Development – new part-timer has started and doing well so far. Splitting a Library Journal training with another BCCLS library. Cost per participant goes down with more participants. This will be a 3-week session on social emotional librarianship.
- Article on librarianship – Ms. Corsillo wrote an article titled "My Profession is Under Attack - What Happens Now?", which was published in Salon last month and has received positive feedback.
- Banned Books Week is this week. We are posting some stuff on social media, but nothing big in the library. Challenges have been higher nationwide than in previous years. No negative feedback so far. A member of the Associated Press came in and asked if we were doing anything for the week, but Ms. Corsillo let them know that we were keeping it small this year.

7. Committee Reports

A. Finance

Motion: To approve payment of bills enclosed in packet

Moved: Kivich Seconded: Damell

For: Armacost, Damell, Fanning, Fargo, Kivich, Rizzo, Vellis, Yale
Against:
Abstain:

B. Buildings/Grounds – Ms. Armacost reported that Brian Hanson Harding on the Green Team put in to have a rain garden designed for the garden by Rutgers/the state. If we like the design, there may be funding attached. Per Mr. Guzman - He will be sitting with Borough Admin and buildings/grounds. There are some structural issues he's concerned about such as retaining walls needing repair. If this comes to fruition, we should make the area ADA compliant as well. He asked Steve Addeo to clean up the back area for now as well.

C. Foundation – Gala – Ms. Armacost reported that next year's gala is scheduled for March 25th. They just had a great meeting where they started to organize and get things started. They are ahead of schedule.

D. By-Laws – No report

E. Public Relations – No report

F. Strategic Planning – Ms. Corsillo reported that the committee is working on other pieces of the plan. October committee meeting will be after our next board meeting. They are hoping to finalize as a whole and have a draft for board approval in November. Ms. Bogosian wants to tie the goals into the marketing for the Gala if everyone is still happy with the goals.

G. Nominating – No report

H. Personnel – No report

I. Mayor/Alternate – Mr. Guzman – Borough calendar, usually with recycling, important dates etc, they are going to compile information for the calendar. Need dates by November 10th to put the events on the mailer.

J. Superintendent/Alternate – Many library trips for Grades 1-3 and K Center in the spring.

K. Legal – No report

8. Old Business

- None

9. New Business

- Approval of the 2023 holiday and meeting schedule.
 - o Looking to eliminate the August monthly meeting
 - o Most other libraries pass a resolution to pay the bills in August and approve retroactively in September.
 - o Need to amend the by laws to have 11 meetings per year instead of 12

Motion: To approve the 2023 holiday and meeting schedule as amended, removing the August meeting.

Moved: Kivich Seconded: Damell

For: Armacost, Damell, Fanning, Fargo, Kivich, Rizzo, Vellis, Yale

Against:

Abstain:

10. Adjournment

Motion: To adjourn the meeting.

Moved: Vellis Seconded: Rizzo

For: Armacost, Damell, Fanning, Fargo, Kivich, Rizzo, Vellis, Yale

Against:

Abstain:

There being no further business before the Board, the meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Cori Verdino

Next Meeting: Monday, October 17, 2022 at 7:00pm